

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

October 15, 2024

6:30pm-9:30pm

Location: 800 Hutchinson Rd, Walnut Creek, CA 94598

MINUTES

CALL TO ORDER – 6:39 PM (Directors Brennan, Buckner, L. Desautel, Dietrich, Hammons, Hernandez, Liskin, and Womble)

1. MISSION STATEMENT- *The mission of the charter component of EPMS is to provide students with the opportunity to acquire an education based on an “authentic” and accredited curriculum founded on the educational philosophy of Dr. Maria Montessori. We intend to promote an educational atmosphere that encourages socioeconomic and cultural diversity by providing all students with the opportunity to obtain a quality public education. Our aim is to equip each of our students with the skills, knowledge, and values to participate meaningfully in the pluralistic world of the 21st century.*

2. LAND ACKNOWLEDGEMENT- *Eagle Peak Montessori School acknowledges that we currently occupy land which is Ohlone land. The Ohlone people are still here and are still active. The Ohlone people are made of several tribes. The land we are on specifically is that of The Confederated Villages of Lisjan. As they say, the land did not belong to them, they created reciprocal relationships with the plants and animals they shared this space with.*

These words are shared from the Boston Public Schools Land Acknowledgement:

“We acknowledge the sacred land where we work, live, learn, teach, and build community, has been a place where people have lived for over tens of thousands of years. We recognize that invaders have repeatedly violated the sovereignty, territory, and water of the original inhabitants of the land for over 400 years. We extend our respect to the citizens of these Nations who live here today, and their ancestors and all indigenous people. We also affirm that this acknowledgment is insufficient. It does not undo the harm that has been done and continues to be perpetuated against indigenous people, their land and water. We also acknowledge they are still here.”

3. PUBLIC COMMENT

The public may address the EPMS board regarding any item within the board’s jurisdiction whether or not that item appears on the agenda.

- Speakers may have 3 minutes each for a maximum total of thirty minutes public comment.
- If more than 20 people wish to address the board, per person comment time for all speakers will be reduced to 2 min with a maximum total of one hour public comment.
- Speakers may not concede their time to another.

4. APPROVAL OF AGENDA

Dir. Hernandez motioned to approve the 10/15/24 meeting agenda with the following corrections:

- Add Communication- 6a under for Adolescent Update.
- Under Call to order add “L.” and “s” to Dir L. Desautels name

Dir Dietrich seconded. Motion passed unanimously (8-0)

5. CONSENT AGENDA

Items listed under the consent agenda are considered routine and will be approved/adopted by a single motion. It is expected that board members have reviewed these agenda items prior to meeting. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the board and acted upon separately.

a. September 17, 2024 Regular Board Meeting Minutes

Dir Hernandez motioned to approve minutes for the September 21, 2024 Regular Board Meeting with the corrections below:

- Item 4- Change the date of the Agenda from 9/17/23 to 9/17/24
- Under Call to order add “s” to Dir Desautels name
- Add the name of the abstentions under 7a to include Dir Hammons & Buckner’s name

Dir Womble seconded the motion. Motion passes (6-0-2) Dir Dietrich and Hernandez abstained.

b. September 21, 2024 Special Board Meeting Minutes

Dir Hernandez motioned to approve minutes for the September 21, 2024 Regular Board Meeting. Dir Womble seconded the motion. Motion passes (6-0-2) Dir Dietrich and Buckner abstained.

6. COMMUNICATIONS

a. Staff Update

- AP Update:
 - Kick-Off the Year- field trips to Circus Center, Westminster Woods, Angel Island Immigration Center, Cal Shakes- "As you Like It" play, cycle hike
 - Discussed math, language arts, social studies, science curriculum.
 - New elective program this year: 3D printing, Microbusiness (Market Day, Lunch Service), Theater Workshop
 - PE and Art projects for school beautification
 - Class Culture is going strong
 - Full school events: Market Day, Student Led Partnership Meetings
- School Update:
 - Parent Partnership and Parent Observations
 - MDUSD- Move to Make Fall Break Permanent
- Lower Elementary:
 - Parent Observations have begun and Parent Partnerships will be starting in 2 weeks via zoom
 - Historical Halloween - kids will have posters that they will hold
- Upper Elementary
 - 6th grade projects begin this week
 - A new garden project will be started with 6th graders- approved through the district b.

Facilities Update

No update today

c. Treasurer's Update

- Disclosure for Corporate Code 8322 for members of the Board who are also employees of EPMS - As of September, Forecast Budget- increased district oversight fee 1% approx \$30k d. CFEP Update
 - CFEP meeting next week. Bingo coming up this weekend. 50 tickets sold. Community Event. - CD proposal will be discussed at that meeting.
 - Read-a-thon to begin on Monday, October 21- December 2nd

e. Other Board Communications

- American Montessori Society (AMS) called to find out What's Unique about EPMS for their 60 year celebration publication

7. ITEMS FOR CONSIDERATION

a. The board will consider the matter of the AP Proposal.

- Proposal presented by Adolescent Gaga Ball Proposal Team

Dir Hammons moves to approve the moving forward of the Gaga Pit Project to the next step. Dir Buckner seconded the motion. Motion approves unanimously (8-0)

b. The board will consider the matter of the First Interim Budget.

Dir Brennan moves to approve the September forecast to become the 2024-25 First Interim Budget. Dir Hammons seconded the motion. Motion approves unanimously (8-0)

c. The board will consider the matter of the Conflict of Interest Code

Conflict of Interest Code is a New Requirement through the State of California.

Dir Hammons moves to approve the Conflict of Interest Code. Dir Womble seconded the motion. Motion approves unanimously (8-0)

d. The board will consider the matter of the Conflict of Interest Policy.

This is an amended Conflict of Interest Policy as approved through EMPS Board in 2018. Dir Hernandez moves to approve the Conflict of Interest Policy. Dir L. Desautels seconded the motion. Motion approves unanimously (8-0)

e. The board will consider the matter of the Title IX updates policy.

This is legally mandated through the State of California. This is a new policy for EPMS. Pending review

with Charter Safe

The new Title IX and Grievance Procedure pending conversation with Jennifer McQuarrie, Esq regarding possible range of disciplinary sanctions on page 8. Dir Dietrich seconded the motion. Motion approved unanimously (8-0)

f. The board will consider the matter of the Suicide Prevention Policy.

This is an updated policy for the EPMS and outlines employee training.

Dir Hammons moves to approve the Suicide Prevention Policy. Dir Womble seconded the motion. Motion approves unanimously (8-0)

g. The board will consider the matter of the Suicide Prevention Protocol.

New Handbook provided for prevention, intervention, and postvention for suicide and self harm. Crisis team includes mental health support from MDUSD, teacher, and school administrator.

Dir Dietrich moves to approve the Suicide Prevention, Intervention, & Postvention Handbook. Dir Buckner seconded the motion. Motion approves unanimously (8-0)

h. The board will consider the matter of the November board meeting date. Meeting moved to November 12, 2024

8. ADJOURNMENT

Dir. Hernandez moved to adjourn the meeting at 8:36pm. Dir. Liskin seconded. Motion passed (8-0)

NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, November 19, 2024 at 6:30 pm. 2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Executive Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting. Certification of Posting I, Michelle Hammons, Member of the EPMS Board of Directors, hereby certify that this agenda was posted by October 11, 2024 at 6:00pm.

I, Rebecca Liskin, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 11-12-2024 EPMS Board meeting.

Rebecca Liskin

Secretary EPMS Board of Directors