

**REGULAR MEETING OF THE  
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

September 17, 2024

6:30pm-9:30pm

Location: 800 Hutchinson Rd, Walnut Creek, CA 94598

**AGENDA**

**CALL TO ORDER – 6:37 PM** (Directors Brennan, Buckner, Carson, L. Desautels, Hammons, Liskin, Mannion, and Womble)

**1. MISSION STATEMENT-** *The mission of the charter component of EPMS is to provide students with the opportunity to acquire an education based on an “authentic” and accredited curriculum founded on the educational philosophy of Dr. Maria Montessori. We intend to promote an educational atmosphere that encourages socioeconomic and cultural diversity by providing all students with the opportunity to obtain a quality public education. Our aim is to equip each of our students with the skills, knowledge, and values to participate meaningfully in the pluralistic world of the 21<sup>st</sup> century.*

**2. LAND ACKNOWLEDGEMENT-** *Eagle Peak Montessori School acknowledges that we currently occupy land which is Ohlone land. The Ohlone people are still here and are still active. The Ohlone people are made of several tribes. The land we are on specifically is that of The Confederated Villages of Lisjan. As they say, the land did not belong to them, they created reciprocal relationships with the plants and animals they shared this space with.*

*These words are shared from the Boston Public Schools Land Acknowledgement:*

*“We acknowledge the sacred land where we work, live, learn, teach, and build community, has been a place where people have lived for over tens of thousands of years. We recognize that invaders have repeatedly violated the sovereignty, territory, and water of the original inhabitants of the land for over 400 years. We extend our respect to the citizens of these Nations who live here today, and their ancestors and all indigenous people. We also affirm that this acknowledgment is insufficient. It does not undo the harm that has been done and continues to be perpetuated against indigenous people, their land and water. We also acknowledge they are still here.”*

**3. PUBLIC COMMENT**

The public may address the EPMS board regarding any item within the board’s jurisdiction whether or not that item appears on the agenda.

- o Speakers may have 3 minutes each for a maximum total of thirty minutes public comment.
- o If more than 20 people wish to address the board, per person comment time for all speakers will be reduced to 2 min with a maximum total of one hour public comment.
- o Speakers may not concede their time to another.

**4. APPROVAL OF AGENDA**

Dir. Hammons motioned to approve the 9/17/24 meeting agenda. Dir Buckner seconded. Motion passed unanimously (8-0)

**5. CONSENT AGENDA**

Items listed under the consent agenda are considered routine and will be approved/adopted by a single motion. It is expected that board members have reviewed these agenda items prior to meeting. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the board and acted upon separately.

- a. July 28, 2024 Board Retreat Minutes - Deferred to Oct 15, 2024 Board Meeting
- b. July 30, 2024 Special Meeting Minutes - Deferred to Oct 15, 2024 Board Meeting

**6. COMMUNICATIONS**

a. Staff Update

- 1. School year has begun. Whole staffing training in process - both in person and online trainings.
- 2. Field Trips in session. 7th & 8th graders are currently at Westminster.
- 3. Lower Elementary- acclimating to campus with larger class sizes this year
- 4. Upper Elementary- 6th grade project has started. Upper Elementary is doing a Wednesday specialists program. Doing a 6th grade Garden Project
- 5. Historical Halloween projects are starting

b. Facilities Update

c. Treasurer’s Update

- 1. Not a lot of change since July. Changes since the June budget include enrollment finalized. Increase of enrollment in 2024-2025. Decreased CFEP ask and revenue is increasing.
- 2. Benefit costs have increased.

3. Forecasting a small net income prior to additional program cost.
- d. CFEP Update
  1. P&L for July & August show high expenses as monies for field trips have already been spent.  
Annual Fund - brought in \$23k in August. Additional pledged amounts have not been tallied yet.  
Field trip and supplies pledged = \$18K
  2. State of the School - had an engaged turnout
  3. Read-a-thon is coming up
  4. Auction- Booked venue for the auction- April 26, 2025 @ Concord Historical Center. Donations team in place
- e. Other Board Communications
  1. Joint meeting with CFEP/PTLG
    - a. Scheduled 9/21/24 9:30am
  2. Working with CharterSafe is very successful thus far.
    - a. Writing Suicide Prevention policy.
    - b. Provided volunteer handbook for the campus.
    - c. Will be participating in seminar in Sacramento this fall

## 7. ITEMS FOR CONSIDERATION

- a. The board will consider the matter of the Non-Exempt Employee paid holidays.  
The board will consider the matter of Non-Exempt Holiday Pay. The policy provides pay for non-exempt employees to have 3 days of federal holidays included. Employees will need to have worked 3 months prior to being eligible for this pay.

Dir. Mannion motioned to approve the Non-Exempt Holiday Pay with the addition of eligibility requirements for 3 months of work prior to eligibility . Dir. L Desautels seconded. Motion passed (6-0-2).  
Dir Hammons and Buckner have abstained

## 8. ADJOURNMENT

Dir. Mannion moved to adjourn the meeting at 7:15pm. Dir. Hammons seconded. Motion passed (8-0-0)

## NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, October 15, 2024 at 6:30 pm.
2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Executive Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

Certification of Posting

I, Michelle Hammons, Member of the EPMS Board of Directors, hereby certify that this agenda was posted by September 13, 2024 at 6:00pm.

I, Rebecca Liskin, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 10-15-2024 EPMS Board meeting.

*Rebecca Liskin*

Secretary EPMS Board of Directors