

**SPECIAL MEETING OF THE  
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS  
July 28, 2024  
9:30am-3:30pm  
AGENDA**

Location: 800 Hutchinson Rd Walnut Creek, CA 94598

**CALL TO ORDER – 9:50AM** (Directors Brennen, Buckner, Carson, Desautels, Dietrich, Hammons, Hernandez, Liskin,)

**1. MISSION STATEMENT-** *The mission of the charter component of EPMS is to provide students with the opportunity to acquire an education based on an “authentic” and accredited curriculum founded on the educational philosophy of Dr. Maria Montessori. We intend to promote an educational atmosphere that encourages socioeconomic and cultural diversity by providing all students with the opportunity to obtain a quality public education. Our aim is to equip each of our students with the skills, knowledge, and values to participate meaningfully in the pluralistic world of the 21<sup>st</sup> century.*

**2. LAND ACKNOWLEDGEMENT-***Eagle Peak Montessori School acknowledges that we currently occupy land which is Ohlone land. The Ohlone people are still here and are still active. The Ohlone people are made of several tribes. The land we are on specifically is that of The Confederated Villages of Lisjan. As they say, the land did not belong to them, they created reciprocal relationships with the plants and animals they shared this space with.*

*These words are shared for the Boston Public Schools Land Acknowledgement:*

*“We acknowledge the sacred land where we work, live, learn, teach, and build community, has been a place where people have lived for over tens of thousands of years. We recognize that invaders have repeatedly violated the sovereignty, territory, and water of the original inhabitants of the land for over 400 years. We extend our respect to the citizens of these Nations who live here today, and their ancestors and all indigenous people. We also affirm that this acknowledgment is insufficient. It does not undo the harm that has been done and continues to be perpetuated against indigenous people, their land and water. We also acknowledge they are still here.”*

**3. PUBLIC COMMENT**

The public may address the EPMS board regarding any item within the board’s jurisdiction whether or not that item appears on the agenda.

- o Speakers may have 3 minutes each for a maximum total of one hour public comment.
- o If more than 20 people wish to address the board, per person comment time for all speakers will be reduced to 2 min with a maximum total of one hour public comment.
- o Speakers may not concede their time to another.

**4. APPROVAL OF AGENDA**

1. Dir. Hernandez motioned to approve the 7/28/24 meeting agenda. Dir Brennan seconded. Motion passed unanimously (8-0).

**5. CONSENT AGENDA**

Items listed under the consent agenda are considered routine and will be approved/adopted by a single motion. It is expected that board members have reviewed these agenda items prior to meeting. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the board and acted upon separately.

**6. ITEMS FOR CONSIDERATION**

- a. The Board will consider the matter of Executive Director Updates for 2024-2025.
  - i. Music Program will be reinstated this year
  - ii. Reading program - Lower El and Upper El will have additional reading support
- b. The Board will consider the matter of engaging with Charter Safe for services and insurance.
  - i. The board will consider the matter of establishing a joint powers agency, Charter Safe, to administer programs for group purchasing, financing, risk management, insurance, self-insurance, and risk sharing.

Dir. Hammons motioned that The Board will proceed with membership with Charter Safe. Dir Hernandez seconds the motion. Motion passed unanimously (8-0).
- c. The Board will consider the matter of Board Governance training.
  - i. Governance training completed from Jennifer McQuarrie
- d. The Board will consider the matter of strategic planning with CFEP.

- i. Will do a joint CFEP/ Board Meeting Tuesday, July 30th.
- e. The Board will consider the matter of orientation nights.
  - i. Will do Upper EI & Lower EI together + AP a separate night - will check capacity of Little Theater
  - ii. Discussed CFEP presentation-
  - iii. State of the School: week of September 9th
    - a. Will offer childcare for State of the School
- f. The board will consider the matter of the Independent Study attendance policy.

The state regulations have changed from <15 days to 15 days or less annually.  
Dir. Hernandez motioned that The Board will move to approve the Independent Study attendance policy. Dir Buckner seconds the motion. Motion passed unanimously (8-0).
- g. The Board will consider the matter of the Staff Handbook.

Dir Hammons moves to approve the 2024-2025 Staff Handbook dependent on the approval of School's Attorney. Dir Carson seconds the motion. Motion passed unanimously (8-0).
- h. The Board will consider the matter of the Community Handbook.

Dir Hammons moves to approves the 2024-2025 Community Handbook. Dir Dietrich seconds the motion. Motion passed unanimously (8-0).
- i. The Board will consider the matter of the Wellness Protocol.

School no longer can provide Covid-19 home tests. Protocol updated to reflect new Covid-19 guidelines.  
Dir Hammons moves to approves the updated Wellness Protocol. Dir Brennan seconds the motion.  
Motion passed unanimously (8-0).
- j. The Board will consider the matter of classified employee travel and conferences policy.

Dir Hammons moves to approves the classified employee travel and conference policy. Dir Carson seconds the motion. Motion passed unanimously (8-0).
- k. The Board will consider the matter of paid holidays for non- exempt employees.

Will defer to August Board meeting.

## 7. ADJOURNMENT

Dir. Hernandez moved to adjourn the meeting at 2:21pm. Dir. Hammons seconded. Motion passed (8-0)

## NOTICES:

1. The next regular meeting of the Board of Directors will be Tuesday, August 20, 2024 at 6:30 pm.
2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Executive Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

### Certification of Posting

I, Michelle Hammons, Member of the EPMS Board of Directors, hereby certify that this agenda was posted by July 26, at 4:30pm.

I, Rebecca Liskin, Secretary of the EPMS Board of Directors, hereby certify that these Minutes were approved at the 9-21-2024 EPMS Board meeting.

*Rebecca Liskin*

Secretary EPMS Board of Directors