

**ANNUAL MEETING OF THE  
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL  
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

July 18, 2017  
6:31 – 8:10 p.m.

**MINUTES**

1. **CALL TO ORDER** – Dir. Segrove called the meeting to order at 6:31 PM. Directors Buckner, Hallquist, Hammons, Katechia, Lisy-Wagner, Segrove, and White were present. Dir. Bearn arrived at 6:33 PM.
2. **MISSION STATEMENT**- Dir. Hammons read the mission statement.
3. **PUBLIC COMMENT**  
Emily Pollard and Vin Mahraj addressed the Board about applying to EPMS Board.
4. **APPROVAL OF AGENDA**- Dir. Segrove moved to approve the agenda with the revisions noted (moving the action items for Board communication to item 6 and communications will become item 7). The motion passed with a second from Dir. Bearn. (8-0-0)
5. **CONSENT AGENDA**
  - 5.1 The Board considered the minutes from the June 20, 2017 Regular Board Meeting. Dir. Hammons moved to approve the minutes from the June 20<sup>th</sup> meeting. The motion passed with a second from Dir. Lisy-Wagner. (5-0-3)
6. **ITEMS FOR BOARD CONSIDERATION**
  - 6.1 The Board considered the matter of director appointments. The Board interviewed Emily Pollard, Vin Mahraj, and Mel Bearn. Dir. Segrove moved to accept Emily Pollard's application to serve on the EPMS as a community Board member. The motion passed with a second from Dir. Hammons. (8-0-0)  
Dir. Hammons moved to accept Vin Mahraj's application to serve on the EPMS as a community Board member. The motion passed with a second from Dir. White. (8-0-0)  
Dir. Hammons moved to accept Dir. Bearn's application to serve on the EPMS as a community Board member. The motion passed with a second from Dir. Buckner. (8-0-0)  
Dir. Mahraj and Dir. Pollard joined the Board immediately.
  - 6.2 The Board considered the matter of officer elections. Dir. Segrove nominated Dir. Lisy-Wagner for President. Dir. Hammons nominated Dir. Segrove for Vice President. Dir. Hammons nominated Dir. Mahraj for Treasurer. Dir. Segrove nominated Dir. Hallquist for the position of secretary. The Board approved Dir. Lisy-Wagner for President (10 yes votes), Dir. Segrove for Vice-President (9 yes votes, 1 abstain), Dir. Mahraj for Treasurer (9 yes votes, 1 abstain) and Dir. Hallquist for secretary (10 yes votes).
  - 6.3 The Board considered the matter of principal contract amendment. Dir. Hammons recused herself at 7:14 PM and returned at 7:20 PM. Dir. Segrove moved to approve Amendment #1 of the Principal's agreement. The motion passed with a second from Dir. White. (9-0-0)
  - 6.4 The Board considered the matter of PHd Architects design services agreement for one mobile modular installation. Dir. Hammons moved to approve the proposal from PHd Architects design services agreement for one mobile modular installation not to exceed \$25,000 without additional approval from the Board. The motion passed with a second from Dir. Bearn. (10-0-0)
  - 6.5 The Board considered the matter of change date of November Board meeting to November 14, 2017. Dir. Segrove moved to change the date of the November Board meeting to November 14, 2017. The motion passed with a second from Dir. White. (10-0-0)
  - 6.6 The Board considered the matter of the Board calendar. Dir. Segrove moved to accept the Board calendar with revisions made during the meeting. The motion passed with a second from Dir. Hammons. (10-0-0)

Dir. Mahraj left at 7:36 PM.

**7. COMMUNICATIONS**

7.1 Staff Report: Dir. Hammons reported on new staff changes and hiring, the addition of a new upper elementary classroom and new teacher, 2018 graduation (June 8<sup>th</sup> at 3PM), moving the end of year picnic to Heather Farms and upcoming staff trainings. Dir. Buckner reported there have been updates to the handbooks.

7.2 Facilities Report: Dir. Segrove reported on inquiring about a storage unit and progress on submitting the master plan to MDUSD.

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7.3 CFEP Report: Dir. Segrove reported on attending an upcoming planning report and revising the CFEP MOU.

7.4 Other Board Communications: Dir. Bearn reported on writing a letter for support of the Northgate Un-capped and attending an Un-capped rally.

**8. ADJOURNMENT.** Dir. Segrove moved to adjourn the meeting at 8:10 PM. The motion passed with a second from Dir. Lisy-Wagner. **(9-0-0)**

Approved 8/15/17  
Rachel Hallquist, secretary