

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

Eagle Peak Montessori School

800 Hutichinson Road, Walnut Creek, California 94598

May 15, 2018

6:30-10pm

MINUTES

1. **CALL TO ORDER-** Dir. Lisy-Wagner called the meeting to order at 6:44PM. Dir. Bearns, Buckner, Hallquist, Hammons, Katechia, Lisy-Wagner, Mahraj, Pollard, and White were present.
2. **MISSION STATEMENT-** Dir. Pollard read the mission statement.
3. **PUBLIC COMMENT-** Public was present but did not address the Board.
4. **APPROVAL OF AGENDA-** Dir. Hammons moved to approve the agenda. The motion passed with a second from Dir. Bearns. (9-0-0)
5. **CONSENT AGENDA-** The Board discussed the April 17, 2018 minutes. No action was taken.
6. **COMMUNICATIONS**
 - 6.1 **Adolescent report:** Annie Rodriguez reported on conferences in the AP program, the AP trip to San Francisco and the Marin Headlands, end of the year curriculum and testing, graduation speeches, graduation is June 8th at 3:30, and the 8th grade graduation dance.
 - 6.2 **Staff report:** Dir Hammons reported on the AP trip to San Francisco, 8th grade graduation, end of the year testing, new staff for 2018-2019, connecting with the incoming families, fundraising ideas for next year. Dir. Buckner reported on Bridge week for 3rd year students to be introduced to upper elementary and the Bridge week in August for incoming students, and end of the year field trips in lower elementary. Dir. White reported on end of the year projects such as the science fair and the trading post, puberty education for 5th graders, and the end of the year field trips for upper elementary. Dir. Hammons reported she will attend and present at the Charter School Development Center (CSDC) conference and discussed the April lottery.
 - 6.3 **Facilities Report:** Dir. Pollard reported on the pricing of the new permanent shade structures for the courtyard and installing new window treatments for the classrooms.
 - 6.4 **Treasurer's Report:** Dir. Mahraj reported on the monthly financial summary and the CFEP financial summaries. The Board discussed fundraising needs for the biannual Adolescent Program's Montessori Model United Nations trip in New York City.
 - 6.5 **CFEP Report:** The Board reviewed the CFEP financial summaries
 - 6.6 **Other Board Communications:** Dir. Hammons updated the Board on the Local Control and Accountability Plan (LCAP) and the annual audit.
7. **ITEMS FOR BOARD COMMUNICATION**
 - 7.1 The Board considered the matter of staff end of year celebration. Dir. Bearns moved to approve CFEP fund the year-end staff celebration for an

amount not to exceed \$2500. The motion passed with a second from Dir. Pollard. Dir. Buckner, Hammons, and White left during the discussion and voting. (6-0-3)

- 7.2 The Board considered the matter of shelving for room 602. Dir. Pollard moved for EPMS to pay for the cabinetry for the new classroom 602 in the amount not to exceed \$15,000. The motion passed with a second from Dir. Hammons.
8. **ADJOURNMENT-** Dir. Lisy-Wagner moved to adjourn the meeting at 8:46pm. The motion passed with a second from Dir. Bearns. (9-0-0)

Rachel Hallquist, secretary
Approved 6/19/18