

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

April 17, 2018
6:50 – 10:42 p.m.

MINUTES

1. **CALL TO ORDER – 6:50 PM** The meeting was called to order at 6:50p. Directors Bearn, Buckner, Hallquist, Hammons, Katechia, , Mahraj, Pollard, Segrove, White were present.
Dir Lisy-Wagner arrived at 6:55p.
2. **MISSION STATEMENT-** Dir Segrove read the mission statement.
3. **PUBLIC COMMENT-**Public was not present
4. **APPROVAL OF AGENDA**
Dir Hammons moved to approve the agenda dated April 17, 2018. The motion passed with a second from Dir Hallquist. (8-0-0)
5. **CONSENT AGENDA**
 - 5.1 Minutes from the March 20, 2018 Regular Board Meeting.
Dir Hammons moved to March 20, 2018 board meeting minutes. The motion passed with a second from Dir Hallquist. (7-0-1)
6. **COMMUNICATIONS**
 - 6.1 ~~Adolescent Report~~-Moved forecasting update from Peter Gascoyne to 6.1
 - 6.2 Staff Report
Dir Hammons is requesting the teachers to do a self-evaluation.
Looking for new ways for parents to learn more about Montessori education. Possibly A Montessori map posted and parents have access to sticky notes for questions. Context Maps with “Topic of the month”.
Pedagogy was this week for AP.
1st Thursday in May is Trading Post
6th Yrs presented their Presentations.
Lottery is Monday, April 23 at 6pm.
Possibly include incoming parents to Auction.
 - a. Parent survey and parent feedback opportunities.
 - 6.3 Facilities Report
Building 602 is finally completed.
Dir Pollard is continuing to investigate shade structures.
The Board discussed new window structures.
 - 6.4 Treasurer’s Report
Dir Mahraj reviewed budget and forecast.
 - a. ~~Forecasting update from Peter Gascoyne~~ Moved to 6.1
 - 6.5 CFEP Report
The Board reviewed the CFEP report on auction number, post auction actions, CFEP balance Sheet, and the monthly CFEP balance and loss report. The Board reviewed a draft of feedback from the EPMS board to CFEP.
 - 6.6 Other Board Communications

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a. Summer retreat planning

The Board discussed dates for the summer board retreat: June 23 and 24th or July 14 and 15.

7. ITEMS FOR BOARD CONSIDERATION

7.1 The Board will consider the matter of adopting the new salary scale for faculty.

Dir. Lisy-Wagner moved to adopt option 2 salary scale as outlined on page 2 (begins with \$44K). The motion passed with a second by Dir. Mahraj. (7-0-2)

Dir. Buckner and Dir. White left during the voting.

7.2 The Board will consider the matter of classified staff compensation for AY 2018-2019

Dir. Lisy-Wagner moved to adopt a 4.25 salary increase for classified staff compensation for AY 2018-2019. The motion passed with a second by Dir Hammons. (9-0-0)

7.3 The Board will consider the matter of the costs for 8th grade graduation.

Dir. Hammons moved for CFEP to cover the costs of graduation not to exceed \$5k. The Motion passed with a second from Dir. Lisy-Wagner. (9-0-0)

8. ADJOURNMENT

Dir Lisy-Wagner moved to adjourn the meeting at 10:42p. The motion passed with a second from Dir Segrove.

NOTICES:

1. The next regular meeting of the Board of Directors will be May 15, 2018 at 6:30 pm.

2. Eagle Peak Montessori School (EPMS) is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Michelle Hammons, Administrative Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in EPMS's open and public meetings. Please notify Michelle Hammons (925-946-0994) 72 hours or more prior to the disability accommodations being needed in order to participate in the meeting.

Certification of Posting

I, Rachel Hallquist, Secretary of the EPMS Board of Directors, hereby certify that this agenda was posted at EPMS, Walnut Creek, CA, by April 13, 2018 by 3:00 pm.