

SPECIAL MEETING OF THE EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS

EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD
WALNUT CREEK, CA 94598
February 3, 2018 9:12 AM -1:54 PM
MINUTES

1. CALL TO ORDER – Dir. Lisy-Wagner called the meeting to order at 9:12AM. Directors Bearns, Hallquist, Hammons, Katechia, Lisy-Wagner, Mahraj, Pollard, and White were present. Dir. Vlavianos arrived at 9:16AM. Dir. Segrove arrived at 9:44 AM.

2. MISSION STATEMENT- Dir. Lisy-Wagner read the mission statement.

3. PUBLIC COMMENT- No public was present.

4. APPROVAL OF AGENDA- Dir. Hammons moved to approve the agenda with the change to the end time of the meeting from 3PM to 2PM. The motion passed with a second from Dir. Lisy-Wagner. (8-0-0)

5. ITEMS FOR BOARD CONSIDERATION

5.1 The Board reviewed key budget questions: plans to build new building or add modules, planning additional classes, programs for next year, staffing changes, projected enrollment and supply/equipment needs. No action was taken.

5.2 The Board discussed board member engagement. Dir. Segrove reported on other opportunities for board members to participate in. No action was taken.

5.3 The Board considered the preparation of an emergency plan. Dir. Hammons discussed updating the emergency plan. No action was taken.

5.4 The Board considered the matter of fundraising. Dir. Bearns discussed the creation of a fundraising video. No action was taken.

5.5 The Board discussed the charter renewal process. Dir. Hammons discussed the renewal of the charter with MDUSD and MOUs. Dir. Hammons will revise the charter renewal and present it to the Board at a later date. No action was taken.

5.6 The Board discussed matters relating to facilities including project management, shade structures, and storage for the new classroom. The Board will continue to discuss facility needs at upcoming Board meetings. No action was taken.

5.7 The Board considered the formation of a Compensation Workgroup. The Board discussed the need to revise the salary scale. The Board will discuss forming this committee at the next regular Board meeting. No action was taken.

5.8 The Board considered the matter of teacher compensation for off-site school activities. No action was taken.

5.9 The Board discussed strategic planning. The Board will revisit the addition of a new lower elementary classroom at the February regular Board meeting. No action was taken.

6. ADJOURNMENT – Dir. Lisy-Wagner moved to adjourn at 1:54 PM. The motion passed with a second from Dir. Hammons. (10-0-0)

Rachel Hallquist, secretary
Approved February 20, 2018