

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

December 19, 2017

6:30 – 8:12 p.m.

MINUTES

- 1. CALL TO ORDER – 6:30 PM** Dir. Lisy Wagner called the meeting to order at 6:37p. Dir. Hallquist called roll. Directors Hallquist, Hammons, Katechia, Lisy-Wagner, Mahraj, Pollard, Segrove, Vlavianos, White
Dir Vlavianos left at 7:30p.
- 2. MISSION STATEMENT**
Dir. Pollard read the mission statement.
- 3. PUBLIC COMMENT**
Public was present but did not address the board.
- 4. APPROVAL OF AGENDA**
Dir. Segrove moved to approve the agenda dated December 19, 2017. The motion passed with a second from Dir. White (9-0-0)
- 5. CONSENT AGENDA**
 - 5.1 Minutes from the November 14, 2017 Regular Board Meeting.
Dir. Lisy-Wagner moved to approve the minutes dated November 14, 2017. The motion passed with a second from Dir. Pollard (9-0-0)
- 6. COMMUNICATIONS**
 - 6.1 Adolescent Report
The AP students provided updates of their classroom studies and projects. (ie: Holiday Boutique, community service/food bank, clearing grow beds, sorting shell beans for DVC food program, helping in the school garden.)
The 2nd annual CRAB Feed is quickly approaching on January 26.
 - 6.2 CFEP Report
CFEP received a grant from Samul Seed garden in the amount of \$200.00.
Annual Giving is down approx. 31%, the Gross profit is up by 8%.
 - 6.3 Staff Report
Mobile Modular Relocatable Classroom: Tina reported on the mobile modular classroom.
Long Term Master Plan: Tina is working to move the master plan along. Jose Espinoza responded and promised to help get some answers this week. Tina will contact a few of the Board members if this doesn't move along.
Robin Christiansen has left her job at EPMS. Gabby George will replace her, joining Linda in Room 302.
MDUSD will be adjusting their school start dates. We are currently waiting to see what the new start dates will be.
The EPMS Government students helped w/International Day prep.
AMS came on Thursday and filmed Tai Chi. They also filmed inside several classrooms.
AMS was very impressed with EPMS and our program.

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6.4 Facilities Report

Mobile Modular Relocatable Classroom

There was repair done onsite without approval. Since this is a site repair, possibly MDUSD will cover the cost. We have 3 pending contracts, Electrical, Fire Alarm and Communication, not to exceed \$76,000.00.

Long Term Master Plan

Dir. Segrove is working to move the master plan along. Jose Espinoza responded and promised to help get some answers this week. Dir. Segrove will contact a few of the BOD members if this doesn't move.

Shade Structure

Dir. Pollard will head the Shade Structure project. She will be looking for grants to assist with the project.

6.5 Treasurer's Report

6.6 Other Board Communications

January Board Retreat

7. ITEMS FOR BOARD CONSIDERATION

7.1 The Board will consider the matter of approval for the use of EPA funds for the 2017 - 2018 school year for instructional purposes, especially for certified teachers' salaries and benefits. Dir Hammons moved to approve the matter for the use of EPA funds for the 2017-2018 school year for instructional purposes, especially for certified teacher's salaries and benefits. The motion passed with a second from Dir Mahraj(8-0-0).

7.2 The Board will consider the matter of approving the cost of attendance at the Charter School Development Conference.

Dir. Hammons moved the Board approves CFEP to cover all Board member expenses related to the annual CSDC Leadership Update conference in 2017 and future annual CSDC Leadership Update conference expenses. The motion passed with a second from Dir Lisy -Wagner (8-0-0)

7.3 The Board will consider the matter of costs and contracts for electrical, fire alarm, communications, and data costs for the new Mobile Modular classroom.

Dir. Lisy-Wagner moved to approve the matter of costs and contracts for electrical, fire alarm, communications, and data costs for the new Mobile Modular classroom NTE \$76,000.00 . The motion passed with a second from Dir. Hammons(8-0-0)

8. ADJOURNMENT

Dir Hammons moved to adjourn the meeting at 8:12p. The motion passed with a second from Dir Lisy-Wagner(8-0-0)

Rachel Hallquist, board secretary
Approved February 20, 2018

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