

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**
EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598
NOVEMBER 14, 2017
6:37 – 7:40 p.m.
MINUTES

- 1. CALL TO ORDER** – Dir. Hallquist called the meeting to order at 6:37p. Directors Bearns, Hallquist, Hammons, Katechia, Mahraj, Pollard, Segrove, Vlavianos, White were present.
Dir Bearns arrived at 6:47p
Dir Vlavianos arrived at 6:55p
Dir Segrove arrived at 7:05p

- 2. MISSION STATEMENT** -
Dir Hammons read the Mission Statement

- 3. PUBLIC COMMENT** -
There were 4 members of the public. The board was not addressed.

- 4. APPROVAL OF AGENDA** -
Dir Hammons moved to approve the agenda dated Nov 1, 2017. The motion passed with a second from Dir Mahraj (6 -0 - 0)

- 5. CONSENT AGENDA** -
5.1 Minutes from the October 17, 2017 Regular Board Meeting.
Dir Hallquist moved to approve the minutes dated Oct 17, 2017. The motion passed with a second from Dir White (6 - 0 - 0)
5.2 Minutes from the November 1, 2017 SPECIAL Board Meeting.
Dir Hallquist moved to approve the minutes dated Nov 1, 2017. The motion passed with a second from Dir Katechia (4 - 0 - 2)

- 6. COMMUNICATIONS** -
6.1 Adolescent Report
We were joined by AP students Sirena Saldivar, Bakari Johnson and Danny Woelfel. The students provided updates on their classroom studies and projects. (ie: Community, Family History, Day of the Dead, Personal Artifacts, Erdkinder trip, community supported agriculture, Holiday Boutique, International Day, and the Crab feed, partnering with the lower El for lunch, learning about government and learning how to write memoirs).
6.2 Staff Report
Dir Hammons, Dir Buckner, Annie Rodriguez, Ran Wang, Katie Anderson, Erin Jordahl are attending a Montessori conference.
AMS is coming to the EPMS campus to take pictures of our school and grounds on December 14, 2017. The student government is up and running.
The Science Fair is in the works, the LE is going to the Leshner Center and AP is continuing with their Friday outings.
Shazia Burke will be attending the STEAM Conference in December 2017.
6.3 Facilities Report
Dir Hammons reported that we selected EF Brett as the contractor for the new building installation.
6.4 Treasurer's Report
Dir Mahraj reported that spend is on track.

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6.5 CFEP Report

Dir Vlavianos reported that CFEP donations are up from last year.

The auction has sold 84 tickets and a few tables.

CFEP is currently working on 3 grants.

6.6 Other Board Communications

Dir Hammons is working with MDUSD to ensure our school closure due to the wildfire smoke will be waived (not to be made up).

7. ITEMS FOR BOARD CONSIDERATION -

7.1 The Board will consider the matter of fees associated with establishing a Dropbox.

Approval not needed. The charge will be \$75.00 per month.

7.2 The Board will consider the matter of funding the staff holiday party.

Dir Bearns moved to approve the matter of funding the staff holiday party not to exceed \$2000.00.

The motion passed second from Dir Pollard (9 – 0 – 1)

7.3 The Board will consider the matter reviewing the audit report.

The audit was reviewed. There was no action taken.

8. ADJOURNMENT -

Dir Hallquist moved to adjourn the meeting at 7:40 pm. The motion passed with a second from Dir Segrove (9 -0 - 0)

APPROVED, Rachel Hallquist, secretary

12/19/17