

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

September 20, 2016
6:36 p.m. – 8:55 p.m.

MINUTES

1. **CALL TO ORDER** – Director Lisy-Wagner called the meeting to order at 6:36 p.m. Directors Buckner, Hallquist, Hammons, Kagan Real, Katechia, Lisy-Wagner, Vlavianos, and Woelfel were present.
2. **MISSION STATEMENT**- Dir. Kagan Real read the mission statement.
3. **PUBLIC COMMENT**- Public was present and did not address the Board.
4. **APPROVAL OF AGENDA**- Dir. Hammons moved to approve the agenda. The motion passed with a second from Dir. Lisy-Wagner. (8-0-0)

5. CONSENT AGENDA

5.1 The Board considered the minutes from the August 16, 2016 Regular Board Meeting. Dir. Hallquist moved to approve the minutes from the August 16, 2016 meeting. The motion passed with a second from Dir. Hammons. (8-0-0)

6. COMMUNICATIONS

6.1 Adolescent Report. Students from the adolescent program reported 701 mulching project, curriculum for math, writing, and social studies, p.e. rotations, dine and donate at Rocco's, homework club, laptops for students, GoogleClassroom, Adolescent Program's leadership with Friday Market, Monday Gathering and hot lunches.

6.2 Staff Report. Dir. Hammons and Dir. Buckner reported on professional development. Dir. Hammons reported on hiring a new reading specialist, afternoon Spanish classes, Microbusiness Funding, and Northwest Education Assessment (NWEA) trainings. Dir. Buckner reported on field trips. Denise May addressed the Board about a proposal for loans for students for microbusinesses.

6.3 Facilities Report. Dir. Hammons reported on the fire marshal visit. Dir. Lisy-Wagner reported there was no progress on the long-term lease with MDUSD.

6.4 Treasurer's Report. Dir. Woelfel provided a financial update.

6.5 CFEP Report- Dir. Vlavianos reported on the CFEP meeting, defining job roles, and monthly meeting schedule.

6.6 Other Board Communications

The College Funding Coach Presentation- The College Funding Coach presented to the Board on services they offer on college funding presentations for schools.

Dir. Hammons reported on Montessori Model United Nations (MMUN) trip for the Adolescent Program.

7. ITEMS FOR BOARD CONSIDERATION

7.1 The Board considered the matter of CFEP funding staff Tai Chi sessions at a cost not to exceed \$1378.00. Dir. Lisy-Wagner moved to instruct CFEP to fund staff Tai Chi sessions for the staff not to exceed \$1378.00. The motion passed with a second from Dir. Buckner. (8-0-0)

7.2 The Board considered the matter of CFEP funding cost associated with parent chaperones for the MMUN. The initial budget for this item is \$2300/person. Costs exceeding this budget amount will need EPMS approval. Dir. Vlavianos moved that the EPMS board direct CFEP to pay up to \$2500 per person for funding cost associated with parent chaperones for the MMUN. The motion passed with a second from Dir. Woelfel. (8-0-0).

8. **ADJOURNMENT.** Dir. Hammons moved to adjourn the meeting at 8:55 PM. The motion passed with a second from Dir. Lisy-Wagner. (8-0-0)

Rachel Hallquist, secretary

Approved 10/18/16