

**REGULAR MEETING OF THE  
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**  
EAGLE PEAK MONTESSORI SCHOOL  
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598  
December 13, 2016  
6:30 – 8:55 p.m.  
**MINUTES**

1. **CALL TO ORDER** –Dir. Segrove called the meeting to order at 6:32 PM. Directors Bearns, Buckner, Hallquist, Hammons, Kagan Real, Katechia, Segrove, and Woelfel were present.
2. **MISSION STATEMENT**- Dir. Bearns read the mission statement.
3. **PUBLIC COMMENT**- Public was present and did not address the Board.
4. **APPROVAL OF AGENDA**- Dir. Segrove moved to approve the agenda. The motion passed with a second from Dir. Hallquist. (8-0-0)
5. **CONSENT AGENDA**
  - 5.1 Minutes from the November 15, 2016 Regular Board Meeting. Dir. Bearns moved to approve the minutes from the November 15, 2016 Regular Board Meeting. The motion passed with a second from Dir. Hammons. (6-0-2)
6. **COMMUNICATIONS**
  - 6.1 Adolescent Report: Students from the Adolescent Program reported on the Thanksgiving feast, a trip to Rodgers Ranch, a hike, Montessori Model UN position papers, poetry curriculum, International Day, the Holiday Boutique, and the Crab Feed.
  - 6.2 Staff Report: Dir. Hammons and Dir. Buckner reported on a school presentation about Thanksgiving from a multi-cultural anti-bias educator. Dir. Hammons discussed the development of a Cultural Committee, and visiting The Grove School, a Montessori high school in Redlands, California.
  - 6.3 Facilities Report: Dir. Segrove reported MDUSD’s approval of the development of the EPMS site, including the Back 40. Dir. Segrove and Dir. Hammons will meet with Superintendent Meyer and the MDUSD Board president.
  - 6.4 Treasurer’s Report: Dir. Woelfel distributed the EPMS Audit Report and the Board reviewed it. Dir. Woelfel reported on the forecast summary and a finance update from the CSDC conference.
  - 6.5 CFEP Report: There was no CFEP report.
  - 6.6 Other Board Communications
    - Report on CSDC Annual Conference: Dir. Buckner and Dir. Hammons reported on the CSDC conference.
    - Northgate CAPS: The Board reviewed the information from the MDUSD Board meeting about the Northgate CAPS.
7. **ITEMS FOR BOARD CONSIDERATION**
  - 7.1 The Board considered the matter of the tuition reimbursement policy. Dir. Segrove moved to approve the tuition reimbursement policy as amended (change the word “lent” to “reimbursed” and “I will be reimbursed by the school for all reasonable costs and expenses relating to my training, subject to the following terms and condition.”). The motion passed with a second from Dir. Kagan Real. (8-0-0)
  - 7.2 The Board considered the matter of salary allocation for Education Protection Account Funding. Dir. Woelfel moved that \$306,800 be allocated for the Education Protection Account Funding for salary and benefits. The motion passed with a second from Dir. Hammons. (8-0-0)
8. **ADJOURNMENT**. Dir. Segrove moved to adjourn at 8:55 PM. The motion passed with a second from Dir. Bearns. (8-0-0)

Rachel Hallquist, secretary  
Approved on January 17, 2017