

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

November 15, 2016

6:30 – 8:06 p.m.

MINUTES

1. **CALL TO ORDER** – Dir. Segrove called the meeting to order at 6:45 PM. Directors Hallquist, Hammons, Katechia, Segrove, Vlavianos, and Woelfel were present. Dir. Lisy-Wagner arrived at 6:58 PM.
2. **MISSION STATEMENT**- Dir. Hallquist read the mission statement.
3. **PUBLIC COMMENT**- Public was present and did not address the Board.
4. **APPROVAL OF AGENDA**
Dir. Hammons moved to approve the agenda with the removal item 6.1 because it was completed before the meeting. The motion passed with a second from Dir. Segrove. (6-0-0)
5. **CONSENT AGENDA**
 - 5.1 The Board considered the minutes from the October 18, 2016 Regular Board Meeting. Dir. Hammons moved to approve the minutes from the October 18, 2016 Regular Board Meeting. The motion passed with a second from Dir. Vlavianos. (6-0-0)
 - 5.2 The Board considered the minutes from the November 3, 2016 Special Board Meeting. Dir. Segrove moved to approve the minutes from the November 3, 2016 Special Board Meeting. The motion passed with a second from Dir. Woelfel. (6-0-0)
6. **COMMUNICATIONS**
 - 6.1 Adolescent Report: Students from the AP program presented on activities from the last few months; the food drive field trip, student government roles and activities, erdkinder field trip, Historical Halloween, ILP conferences, cardio fitness and Tai Chi, Montessori Model United Nations, Seven Habits of Highly Effective Teens and The Six Most Important Decisions You Will Make books, Thanksgiving Feast, International Day, and the Crab Feed on January 27th at Heather Farms Lakeside room.
 - 6.2 Staff Report: Dir. Hammons reported on a Montessori conference in Chicago, conferences, and International Day.
 - 6.3 Facilities Report: Dir. Segrove reported on drafting a simple site plan to present to the MDUSD board of directors.
 - 6.4 Treasurer’s Report: Dir. Woelfel reported on opening a new bank account. Dir Hammons reported on meeting with MDUSD about STRS payments and a meeting with the auditor.
 - 6.5 CFEP Report- Dir. Vlavianos reported the November CFEP meeting; annual giving, net income, the auction committee, inviting new families to the auction, golden ticket raffle, and contracting with a professional grant writing services.
 - 6.6 Other Board Communications- Dir. Segrove updated the Board on Northgate CAPS.
7. **ITEMS FOR BOARD CONSIDERATION**
 - 7.1 The Board considered the matter of staff tuition reimbursement policy. No action was taken. The Board will consider this policy at another time.
 - 7.2 The Board considered the matter of changing the date of the December regular board meeting to December 13, 2016. Dir. Segrove moved to change the date of the December regular board meeting to December 13, 2016. The motion passed with a second from Dir. Hammons. (7-0-0)
 - 7.3 The Board considered the matter of having CFEP fund staff holiday party. Dir. Hallquist moved CFEP funding the CFEP staff holiday party not to exceed \$1200. The motion passed with a second from Dir. Lisy-Wagner. Dir. Hammons abstained from voting. (6-0-1)
 - 7.4 The Board considered the matter of staff longevity stipends. Dir. Katechia moved that the Board extend the longevity stipend to all EPMS staff. Dir. Hammons left the meeting during discussion and voting. The motion passed with a second from Dir. Vlavianos. (6-0-0) The compensation committee will continue to meet to discuss compensation needs and present to the Board at a later date.

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8. ADJOURNMENT. Dir. Segrove moved to adjourn at 8:06 PM. The motion passed with a second from Dir. Lisy-Wagner. (7-0-0)

Rachel Hallquist, secretary

Approved 12/13/16