

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**
EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598
December 16, 2014
6:31 -8:51 p.m.

MINUTES

1. CALL TO ORDER – Dir. Segrove called the meeting to order at 6:31 PM. Directors Bearns, Chandlee, Hallquist, Hammons, May, Segrove, and Woelfel were present. Director Younger arrived at 6:35 PM, Director Harwood arrived at 6:40 PM, and Director Lisy-Wagner arrived at 6:48 PM.

2. MISSION STATEMENT- Dir. May read the mission statement.

3. PUBLIC COMMENT- No public addressed the Board.

4. APPROVAL OF AGENDA-Dir. Segrove asked to remove item 7.3. Dir. Hammons moved to approve the agenda with the removal of 7.3 and minor grammar revisions. The motion passed with a second from Dir. Bearns. (7-0-0)

5. CONSENT AGENDA

5.1 Director Segrove moved to approve the minutes from the November 18, 2014 Regular Board Meeting. The motion passed with a second from Dir. Chandlee. (7-0-0)

5.2 Dir. May moved to approve the minutes from the December 9, 2014 Special Board Meeting. The motion passed with a second from Dir. Hammons. (7-0-0)

6. COMMUNICATIONS

6.1 Adolescent Program Report: Students from the Adolescent Program reported on Montessori Model United Nations (MMUN) fundraising through microbusinesses, holiday boutique, and a MMUN fundraising diner February 6th, 2015.

6.2 Staff Report: Sibyl Buckner discussed report cards. Sibyl is meeting with Dir. Hammons to revise report cards and align the report cards to the Eagle Peak virtues. Sibyl will bring report cards to Board for review. Sibyl and Dir. Hammons have a new form for observations and will begin observations in January. Dir. Hammons reported on the Adolescent Parent meetings, staff party, Science Fair, and International Day. Dir. Chandlee reported on the lower elementary field trip to the Nutcracker and Walk Through Time.

6.3 Facilities Report: No updates.

6.4 Treasurer's Report: Dir. Woelfel reported on the audit. Bound copies of the audit will be delivered to the Board.

6.5 CFEP Report: Dir. Harwood reported on CFEP Treasurer report.

6.6 Other Board Communications: Eagle Peak's Parent responsibility policy was reviewed. The Board will review and vote on updates to the language in the future. Dir. Hammons distributed the Curriculum and Staff policies, which will be reviewed at the January Board meeting. Dir. Bearns reported on the Marketing Packet Committee's upcoming meeting with Dir. Hammons about marketing details and design. Dir. Segrove reported that there would be a Compensation Committee workshop for the entire Board in January. Dir. Segrove reported on an Alumni Scholarship Program through CFEP funding. Dir. Segrove will research restrictions on scholarships.

7. ITEMS FOR BOARD CONSIDERATION

7.1 The Board considered the matter of the Adolescent Program Model United Nations field trip. Proposed itinerary was discussed, including total costs approximating \$50,000. Dir. Segrove moved for the Board to approve the adolescent program MMUN field trip authorizing CFEP to fund the trip at approximately \$40,000, subsidized through microbusiness and parent donations. With no second, the motion was not voted on. Dir. Woelfel moved for the Board to authorize the Adolescent Program MMUN field trip authorizing CFEP to subsidize the field trip up to \$40,000. The motion passed with a second from Dir. Hammons. (10-0-0)

7.2 The Board considered the governance policies. Dir. Hammons moved to approve the governance policies forwarded to the Board by Dir. Segrove. The motion passed with a second from Dir. Segrove. (10-0-0)

8. ADJOURNMENT-Dir. Segrove moved to adjourn the meeting at 8:51. The motion passed with a second from Dir. Hallquist. (10-0-0)

Approved: 1/20/14

Rachel Hallquist, secretary