

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS
EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598
January 20, 2015
6:30 -8:48 p.m.
MINUTES**

1. CALL TO ORDER –Dir. Segrove called the meeting to order at 6:30 PM. Directors Bearns, Chandlee, Hallquist, Hammons, Harwood, Lisy-Wagner, May, Segrove, and Woelfel were present. Dir. Lewis arrived at 6:42 PM.

2. MISSION STATEMENT- Dir. May read the mission statement.

3. PUBLIC COMMENT- No public addressed the Board.

4. APPROVAL OF AGENDA- Dir. Segrove asked to remove 7.2 (The Board will consider the matter of the Facilities policies). Dir. May asked to remove 6.1 (Adolescent Program report). Dir. Hammons moved to approve the agenda with the removal of item 7.2 and 6.1. The motion passed with a second from Dir. Bearns. (9-0-0)

5. CONSENT AGENDA

5.1 The Board considered the minutes from the December 16, 2014 Regular Board Meeting. Dir. May moved to approve the minutes from the December 16, 2014 Regular Board Meeting. The motion passed with a second from Dir. Chandlee. (9-0-0)

6. COMMUNICATIONS

6.2 Staff Report. Sibyl Buckner shared the new student performance report cards, which are Common Core aligned. All upper elementary teachers will observe at River Elementary on Wednesday, January 21st, 2015.

6.3 Facilities Report. Dir. Segrove reported that she and Dir. Hammons met with Mount Diablo Unified School District Superintendent Dr. Meyers about the Land Use Agreements/MOU with MDUSD.

6.4 Treasurer’s Report. Dir. Woelfel reported on the 2015/2016 Budget and filing for the state ID for payroll. Dir. Woelfel will continue to work with MDUSD on the state ID paperwork.

6.5 CFEP Report. Dir. Harwood reported on the CFEP Treasurer’s report, the Adolescent Program’s Montessori Model United Nations fundraisers, CFEP minutes, proposed 50/50 Rummage Sale, and bank accounts.

6.6 Other Board Communications:

- Board binders. Dir. Hallquist reported on updates to Board Binders. Feedback should be emailed.
- Committee Updates:
 - Compensation Committee. Dir. Woelfel reported on updates from the Compensation Committee.
 - Marketing Packet Committee. Dir. Bearns reported on recommendations and timelines from the Marketing Packet Committee.
 - Policy Committee. Dir. Segrove reported that updating the policies is moving along, next policy to work on is the Emergency Management Policies.
 - Emergency Management Policies. Dir. Segrove reported on the need to have an EP staff member on the committee to review and revise the Emergency Management Policies.
- Monthly EPMS Board meetings. Dir. Segrove reported the possible need for a second Special Board meeting and the need for timely responses for scheduling Special Board Meetings.

7. ITEMS FOR BOARD CONSIDERATION

7.1 The Board considered the matter of the Curriculum policies. Dir. Segrove moved to approve the Curriculum policies with the changes discussed. The motion passed with a second from Dir. Hammons. (10-0-0)

7.2 The Board considered the matter of the Special Education Memorandum of Understanding between EPMS and Mt. Diablo Unified School District. Dir. Hammons moved to approve the Special Education

Memorandum of Understanding between EPMS and Mt. Diablo Unified School District with corrections. The motion passed with a second from Dir. Chandlee. (10-0-0)

7.3 The Board considered the matter of the Financial and Operational Memorandum of Understanding between EPMS and the Mt. Diablo Unified School District. No action was taken. The Board will reconsider the Financial and Operational Memorandum of Understanding between EPMS and the Mt. Diablo Unified School District at a later time.

7.4 The Board considered the matter of discontinuing the parent buy-out option for volunteer hours. Dir. Bearns moved to approve discontinuing the parent buy-out option for volunteer hours, amending language in the parent handout and parent responsibilities document. The motion passed with a second from Dir. Harwood. (10-0-0)

8. ADJOURNMENT. Dir. Segrove moved to adjourn the meeting at 8:48 PM. The motion passed with a second from Dir. May. (10-0-0)

Rachel Hallquist, secretary

Approved: 2/17/15