

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS
EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598**

June 14, 2016

6:02 – 8:33 p.m.

MINUTES

1. **CALL TO ORDER** – Dir. Segrove called the meeting to order at 6:02 PM. Directors Buckner, Hallquist, Hammons, Gillis, May, Segrove, and Woelfel were present. Dir. Younger arrived at 6:25 PM.
 - a. **Announcement** – In closed session the Board considered items listed on the closed session agenda that follows.
 - b. **Public Comment** – No public was present.
2. **ADJOURN TO CLOSED SESSION.** Dir. Segrove moved to adjourn to closed session. The motion passed with a second from Dir. Hallquist. (7-0-0)
3. **CLOSED SESSION AGENDA**
 - 2.1 The Board reviewed the Principal’s evaluation.
4. **RECONVENE AND REPORT OUT ON CLOSED SESSION.** Dir, May moved to adjourn the closed session at 6:33 PM. The motion passed with a second from Dir. Buckner (8-0-0). Dir. Segrove reported that the Board reviewed the principal evaluation during the close session.
5. **CALL TO ORDER IN OPEN SESSION**– Dir. Segrove called the meeting to order at 6:40 PM. Directors Buckner, Hallquist, Hammons, Gillis, May, Segrove, Woelfel, Vlavianos and Younger were present.
6. **MISSION STATEMENT**- Dir. Hammons read the mission statement.
7. **PUBLIC COMMENT**

Public was present and did not address the Board.
8. **APPROVAL OF AGENDA**

Dir. Segrove moved to approve the agenda. The motion passed with a second from Hammons. (8-0-0)
9. **CONSENT AGENDA**
 - 5.1 The Board considered the minutes from the May 17, 2016 Regular Board Meeting. Dir. Hammons moved to approve the minutes. The motion passed with a second from Dir. Gillis. (7-0-1)
 - 5.2 The Board considered the minutes from the June 6, 2016 Executive Committee Meeting. Dir. Hammons moved to approve the minutes with correction to adjournment time. The motion passed with a second from Dir. Younger. (5-0-3)
 - 5.3 The Board considered the minutes from the November 5, 2015 Executive Committee Meeting. Dir. Segrove moved to approve the minutes. The motion passed with a second from Dir. Younger. (5-0-3)
6. **COMMUNICATION**
 - 6.1 CFEP Report- Dir. Segrove reported on the new 2016-2017 officer appointments and procedures for checks during the summer. Dir. Younger reported on the new auction chairs for 2016-2017 and successes and ideas for the 2016-2017 auction.
 - 6.2 Other Board Communications
 - Board Retreat- Dir. Segrove reported on an upcoming strategic planning session for the Board in July.
 - Staff Report- Dir. Hammons reported on the success of graduation, the dance, placements of third graders in Upper Elementary, teacher assignments for 2016-2017, interviewing new teachers (Spanish and Music), local Montessori Model UN training for teachers, staff party, vandalism in the garden, and 6th grade retention. Dir. Buckner reported on placements for third graders in Upper Elementary.
 - Facilities- Dir. Segrove reported on the costs of the new building. Dir. Hammons reported on a conversation with the MDUSD lawyer about acquiring additional space.

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7. ITEMS FOR BOARD CONSIDERATION

7.1 The Board considered and voted on director appointments. The Board unanimously voted and welcomed Nelesh Katechia to the Board.

7.2 The Board considered the matter of a CFEP funds transfer to EPMS. Dir. Woelfel moved for CFEP to transfer \$90,000 to EPMS for the 2015-2016 school year. The motion passed with a second from Dir. Gillis. (9-0-0)

Dir. Hammons recused herself from item 7.3 at 7:59 PM

7.3 The Board considered the matter of the 2016/2017 Principal Contract. Dir. Segrove moved to approve the 2016-2017 employment agreement for Michelle Hammons as presented. The motion passed with a second from Dir. May. (8-0-0)

Dir. Hammons returned after voting on 7.3 at 8:15PM.

7.4 The Board considered the matter of a Staff Retreat. Dir. Segrove established an allowance of \$10,000 for a staff retreat to be funded by CFEP. The motion passed with a second from Dir. Vlavianos. (9-0-0)

7.5 Board considered the matter of approving the 2016 LCAP. Dir. Segrove moved to approve the 2016 LCAP as a three-year document. She noted, "It is our understanding that charter schools are only required to submit a 1-year LCAP document and we are approving the 3-year LCAP solely at the request of the Mount Diablo Unified School District." The motion passed with a second from Dir. Hammons. (9-0-0)

8. ADJOURNMENT. Dir. May moved to adjourn at 8:33 PM. The motion passed with a second from Dir. Younger. (9-0-0)

Rachel Hallquist, Secretary
Approved 7/19/16