

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

October 20, 2015

6:34 – 8:37 p.m.

MINUTES

1. **CALL TO ORDER – 6:34 PM** Directors Buckner, Hallquist, Hammons, Lisy-Wagner, May, Segrove, Woelfel, and Younger were present. Dir. Gillis arrived at 6:45 PM. Dir. Bearns arrived at 7:08 PM.
2. **MISSION STATEMENT-** Dir. Segrove read the mission statement.
3. **PUBLIC COMMENT-** Public was present and did not address the Board.
4. **APPROVAL OF AGENDA-** Dir. Hammons moved to approve the agenda. The motion passed with a second from Dir. Younger. (8-0-0)
5. **CONSENT AGENDA**
 - 5.1 The Board considered the minutes from the September 15, 2015 Regular Board Meeting. Dir. Hammons moved to approve the minutes with changes noted to item 7.6. The motion passed with a second from Dir. May. (6-0-2)
6. **COMMUNICATIONS**
 - 6.1 Adolescent Report-Students from the Adolescent program reported on Fall fest, the NWEA assessments, Monday gatherings, Google Classroom, adolescent field trips, pedagogy of place in San Francisco, Friday market and an upcoming Crab Feed on February 6th.
 - 6.2 Staff Report- Dir. Hammons reported on the completion of the NWEA assessments, CASSP updates, new staff, Fall Fest, parent education night, classroom observations, and field trip trainings. Dir. Buckner reported on field trips.
 - 6.3 Facilities Report- Facilities committee met and will continue to meet the first Wednesday of each month. The committee met with a commercial realtor. MDUSD will support placing crushed granite in the courtyard.
 - 6.4 Treasurer's Report- Dir. Woelfel reported on hiring an accountant for EPMS and a Fidelity Bond.
 - 6.5 CFEP Report- Dir. Gillis reported on annual giving, fundraisings, expenses for field trips, Barnes and Noble fundraising event on December 6th and 7th, and the new annual auction chair, Dir. Younger. Dir. Younger reported on possible auction locations and dates.
 - 6.6 Other Board Communications:
 - Board Calendar- The Board reviewed a draft of a Board calendar.
 - Compensation Committee Update- The Compensation Committee will report back to the Board in January 2016.
 - Marketing Committee Update- Dir. Bearns reported on updates from the Marketing Committee, including the development of a marketing packet.
 - Hiring Practices/Procedures- Dir. Segrove reported on hiring practices and procedures.
 - Standing Committee Meetings- Dir. Segrove reported on the need to create standing committee meetings.
7. **ITEMS FOR BOARD CONSIDERATION**
 - 7.1 The Board considered the matter of the current Fiscal Policies. No changes were needed and no action was taken.
8. **ADJOURNMENT.** Dir. Segrove moved to adjourn the meeting at 8:37 PM. The motion passed with a second from Dir. Hallquist. (10-0-0)

Rachel Hallquist, secretary
Approved on 11/18/15