

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL, EDUCATION BUILDING
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

September 18, 2012
6:10 – 8:45

MINUTES

1. **CALL TO ORDER** A quorum being present, the meeting was called to order at 6:10 p.m. Directors Buckner, Chandlee, Chow, Hammons, Lewis, Makdessi, Paknejad, Segrove, and Woelfel were present. Director Brooks joined the meeting in session at 6:20. Director Heckenlively joined at 6:35.
 - a. Announcement was made regarding holding a closed session.
 - b. Public Comment Closed Session – No public comment.
 - c. Meeting adjourned to closed session. A confidential student matter was discussed. No board action was taken.
 - d. Upon a motion by Director Lewis and seconded by Director Hammons the closed session was adjourned at 6:46 p.m.(12-0-0)

At 7:00 the Open Session of the Board meeting was called to order with all directors present.

2. **MISSION STATEMENT**
The mission statement was presented by Director Makdessi
3. **PUBLIC COMMENT**
No public comment.
4. **APPROVAL OF AGENDA**
Upon motion made by Director Hammons and seconded by Director Woelfel, the agenda was approved as presented (12-0-0).
5. **CONSENT AGENDA**
 - 5.1 Upon motion made by Director Segrove and seconded by Director Makdessi, the Minutes of the September 6, 2012 Special Board Meeting were approved. (10-0-2)
 - 5.2 Upon motion made by Director Hammons and seconded by Director Chow, the Minutes of the August 21, 2012 Regular Board Meeting were approved. (11-0-1)
6. **COMMUNICATIONS**
 - 6.1 **Staff Report:** Director Hammons presented graphical representation of STAR test scores by classroom and discussed implementation of positive discipline.
 - 6.2 **Facilities Report:** Director Segrove held facilities communication till 6.5 in order to discuss it in conjunction with the topic of the upcoming district meeting.
 - 6.3 **Treasurer's Report:** Director Woelfel presented unaudited actual YTD figures for 6-30-12 as compared to the EPMS budget of 2011/2012.
 - 6.4 **CFEP Report:** Director Buckner reported favorable annual giving receipts and pledges and other fund raising efforts and upcoming events. Results of the parent survey were also presented and discussed.
 - 6.5 **Other Board Communications:** Director Segrove informed the board regarding the upcoming meeting with MDUSD attorney, Deborah Cooksey, covering the facility issues which would be discussed and sought input from the board at large.
7. **ITEMS FOR BOARD CONSIDERATION**
 - 7.1 The matter of the vacant parent member position was discussed. The board heard no motions but the consensus was to proceed with filling the position.
 - 7.2 The board adopted a formal resolution to approve strategic planning efforts to expand to middle school, in successive years, increasing total student population to approximately 300 students. The motion was put forward by Director Segrove and seconded by Director Hammons after board discussion. (12-0-0)
9. **ADJOURNMENT**
Upon motion made by Director Chow and seconded by Director Makdessi, the meeting was adjourned at 8:45p.m. (12-0-0).



Sean McCann, Secretary

Approved: 10-16-12