


REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS

EAGLE PEAK MONTESSORI SCHOOL, EDUCATION BUILDING
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

September 20, 2011
7:00 – 10:00

MINUTES

1. **CALL TO ORDER** A quorum being present, the meeting was called to order at 7:04 p.m. Directors Blumenfeld, Chandlee, Hammons, Haymes, McCann, Paknejad, Segrove and Woelfel were present.
2. **MISSION STATEMENT**
3. **PUBLIC COMMENT**
None.
4. **APPROVAL OF AGENDA**
Upon motion made by Director Hammons and seconded by Director McCann, the agenda was approved (7-0-0).
5. **CONSENT AGENDA**
Upon motion made by Director Blumenfeld and seconded by Director Hammons, the Minutes of the August 16, 2011 Regular Meeting were approved with a correction to Item 6.6- "EPMS" involvement with PEAK will be voted on next month" is changed to "It is recommended that CFEP attend PEAK meetings." (7-0-0).
6. **COMMUNICATIONS**
 - 6.1 **Staff Report:** Director Hammons reported the new staff member on the board will be Linda Chandlee. Linda has served previously. The teachers have been giving The Great Lessons. Also, after school basketball has brought in an additional 14 new students to childcare which has brought in an additional \$1540 this semester.
 - 6.2 **Development Report:** None at this time.
 - 6.3 **Facilities Report:** Directors Segrove reported the Measure C meeting was pushed out to 9/22 and there is a delay on the solar panels. Not sure of timing, Director Segrove will let us know. Director Hammons reported that the MDUSD Board will recognize EPMS for Our API scores next Tuesday, 9/27. The second graders did well. Director Hammons spoke with Superintendent Steve Lawrence. Our Prop 39 request for more space was discussed along with the size impact on the district. We will submit our request by November 1st.
 - 6.4 **Treasurer's Report:** None at this time.
 - 6.5 **CFEP Report:** Director Fisher's report stated the donations as of 9/12/11 are \$27K in hand with a total of \$44K pledged (including the 27K in hand). A thermometer is being produced for display. One side will show % AGC participation the other side will show cumulative \$ raised, color- coded by activity. The Alumni Giving Campaign letter will go out 10/1. There are lead coordinators secured for all fundraising activities. Upcoming events – Sweet Tomatoes 9/29, Movie Night 10/28, Rocco's 10/28.
7. **ITEMS FOR BOARD CONSIDERATION**
 - 7.1 **The matter of Director's Liability Insurance:** Upon motion made by Director Paknejad and seconded by Director McCann, the Board recommends combining the EPLI and Directors and Officers to be insured to a \$1,000,000 limit (8-0-0).
 - 7.2 **The matter of courtyard furniture:** This was tabled.
 - 7.3 **The matter of strategic planning:** The PEST and SWOT analysis were discussed.
8. **ADJOURNMENT**
Upon motion made by Director Hammons and seconded by Director Paknejad, the meeting was adjourned at 9:00p.m. (8-0-0).


Jennifer Williams, Secretary
(notes kindly taken by Director Woelfel)

Approved: 10-18-11