

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL, EDUCATION BUILDING
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

October 16, 2012
7:05 – 9:07 p.m.

MINUTES

1. CALL TO ORDER

The meeting was called to order at 7:05 pm with Directors Buckner, Chandlee, Chow, Hammons, Heckenlively, Paknejad, Segrove, and Woelfel present. Director Lewis arrived at 7:08 pm and Director Makdessi arrived at 7:12 pm.

2. MISSION STATEMENT

The mission statement was presented by Director Hammons.

3. PUBLIC COMMENT

Reese Mahood attended, expressing interest in applying for a position on the Board.

4. APPROVAL OF AGENDA

Director Buckner moved to approve with a change of date for item 5.1 from 2011 to 2012. Director Woelfel seconded. Agenda was approved (10-0-0) with change.

5. CONSENT AGENDA

5.1 Upon motion made by Director Chow and seconded by Director Paknejad, the minutes of September 18th, 2012, regular Board meeting were approved, (10-0-0).

5.2 The following changes to the October 4, 2012 minutes were proposed:

The meeting was called to order at 6:45 pm.

In item 5.1, change *EPMS'* to *EPMS's* and remove *and utilities (approx. \$5/sq. foot)*.

In item 5.4, change *Director Hammons* to *Director Segrove*.

In item 5.4, change *Neal Buckner* to *Neil Kilcoin*.

In item 5.5, add *if we choose to reinstate 6th grade* to the last sentence.

Upon motion made by Director Hammons and seconded by Director Chow, the minutes of October 4th were approved (9-0-1). Director Lewis abstained.

6. COMMUNICATIONS

6.1 Staff Report: Director Hammons discussed upcoming school events, including observations and conferences, and the Parent Education Meeting on October 25th at which the possibility of expansion will be discussed.

6.2 Facilities Report: Director Segrove reported that there would be a meeting October 17th with Pete Pederson and Deborah Cooksey.

6.3 Treasurer's report: Director Woelfel presented an abatement summary showing a comparison between this year and last.

6.4 CFEP Report: Director Buckner presented an update of fundraising activities, including a breakdown of annual giving pledges received by grade and year. She also presented a treasurer's report.

6.5 Other Board Communications: The next special meeting will be held Thursday, November 1st. Teachers will be excused due to conferences that day. Rescheduling the November 13th meeting will be discussed at the November 1st meeting.

7. ITEMS FOR BOARD CONSIDERATION

7.1 Concerning the letter to MDUSD regarding surplus property — Director Hammons presented a template of the letter, and will bring it to the next meeting with data inserted.

7.2 Concerning the matter of the prop 39 letter — Director Hammons will revise letter and send it out by email for comment.

9. ADJOURNMENT

Upon motion made by Director Chow and seconded by Director Buckner, the meeting was adjourned at 9:07 pm (10-0-0).


Sean McCann, Secretary

Approved: 11-13-12