


**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL, EDUCATION BUILDING
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

October 18, 2011
7:00 – 10:00

MINUTES

1. **CALL TO ORDER** A quorum being present, the meeting was called to order at 7:04 p.m. Directors Blumenfeld, Brooks, Chandlee, Fisher, Hammons, Haymes, Lewis, Makdessi, McCann, Paknejad, Williams and Woelfel were present.
2. **MISSION STATEMENT**
3. **PUBLIC COMMENT**
None.
4. **APPROVAL OF AGENDA**
Upon motion made by Director Blumenfeld and seconded by Director Hammons, the agenda was approved with the change of adding Item 7.4 – “The Board will consider the matter of the EPMS Board having oversight of CFEP’s financials.” (11-0-0).
5. **CONSENT AGENDA**
Upon motion made by Director Hammons and seconded by Director McCann, the Minutes of the September 20, 2011 Regular Meeting were approved (11-0-0).
6. **COMMUNICATIONS**
 - 6.1 **Staff Report:** Director Hammons distributed the Annual Report. She also discussed Historical Halloween and that observations & conferences are coming up. Eagle Peak will have an Open House on November 12th.
 - 6.2 **Facilities Report:** No report at this time.
 - 6.3 **Treasurer’s Report:** Director Woelfel reported that she had met with Director Segrove, Hammons and Pete Villa. We have a net income of about \$74K. The audit is also coming up.
 - 6.4 **CFEP Report:** Director Fisher’s report stated the donations as of 10/12/11 are \$35K in hand with a total of \$57K pledged (including the 35K in hand). The auction letters will be going out soon. The auction will take place on 4/28/12.
 - 6.5 **Other Board Communications:** None.
7. **ITEMS FOR BOARD CONSIDERATION**
 - 7.1 **The matter of the Parent Survey:** The Board was asked to review the results. Discussion took place on editing the survey to make it shorter.
 - 7.2 **The matter of the Prop 39 request:** Director Hammons discussed her meeting with Superintendent Steve Lawrence.
 - 7.3 **The matter of strategic planning:** The next strategic planning session will be Oct. 25th at 6:30pm.
 - 7.4 **The matter of the EPMS Board having oversight of CFEP’s financials:** Director Woelfel made a request to CFEP President, Director Fisher, that she receive a financial statement each month from CFEP. Director Fisher said she would talk with the CFEP Treasurer who would be able to accommodate this request.
8. **ADJOURNMENT**
Upon motion made by Director McCann and seconded by Director Fisher, the meeting was adjourned at 8:58p.m. (12-0-0).


Jennifer Williams, Secretary

Approved: 11.15.11