

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL, EDUCATION BUILDING
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

October 15, 2013
7:04 – 9:15 p.m.

MINUTES

1. CALL TO ORDER

The meeting was called to order by Director Segrove at 7:04 p.m. with Directors Brooks, Buckner, Chandlee, Chow, Hallquist, Hammons, Heckenlively, Lewis, Mahood, McCann, Segrove, Woelfel and Younger present. Director Buckner excused herself from the meeting at 8:05 p.m.

2. MISSION STATEMENT

The mission statement was presented by Director Segrove.

3. PUBLIC COMMENT

Andy Baskerville, a prospective parent, introduced himself to the EPMS Board.

4. APPROVAL OF AGENDA

Director Hammons motioned to adopt the agenda as presented. With a second from the Director Younger, the motion passed. (13-0-0)

5. CONSENT AGENDA

5.1 Director Segrove moved to approve the minutes of August 20, 2013 with minor changes. With a second from Director Hammons, the motion passed. (13-0-0)

5.2 Director Hammons moved to approve the minutes of September 17, 2013. With a second from Director Hallquist, the motion passed. (13-0-0)

6. COMMUNICATIONS

6.1 Director Hammons reported on the first field trip of the year and Historical Halloween. Director Hammons also explained the theory and practice of a Montessori adolescent program as compared to our current upper and lower elementary programs.

6.2 Director Segrove reported that construction is underway on the new mobile modular building. There was an unexpected need to move a gas line. Director Segrove also reported that bid revisions might be upcoming.

6.3 Director Woelfel reported she is currently working on reconciliations.

6.4 Director Buckner reported on Annual Giving, Yan's, Fall Fest, an increase in Friday Market and Mary's Pizza Shack. Director Buckner also brought up the need for a project manager for the auction.

6.5 Various Directors reported on individual reviews of model policy templates, and the appropriateness of said policies to EPMS. Director Hammons also reported on research into SELPAs. Director Brooks updated the board on website design research and will be forwarding links to some of the sites she has found. Director Segrove reported that EPMS will be a finalist in the Sustainable Contra Costa sustainability awards.

7. ITEMS FOR BOARD CONSIDERATION

There were no items under consideration.

8. ADJOURNMENT

Upon motion made by Director Chow and seconded by Director Segrove, the meeting was adjourned at 9:15 PM. (12-0-0)

Sean McCann, Secretary

Approved: _____