

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

November 19, 2013
7:07 – 8:24 p.m.

MINUTES

1. CALL TO ORDER

The meeting was called to order by Director Segrove at 7:07 p.m. with Directors Buckner, Chandlee, Chow, Hammons, Heckenlively, McCann, Segrove, Woelfel and Younger present. Director Hallquist arrived at 7:12 p.m.

2. MISSION STATEMENT

The mission statement was presented by Director Hammons.

3. PUBLIC COMMENT

A member of the public introduced herself as 'Alice' and expressed an interest in EPMS.

4. APPROVAL OF AGENDA

Director Hammons motioned to remove item 7.4 and adopt the agenda. With a second from the Director Buckner, the motion passed. (9-0-0)

5. CONSENT AGENDA

5.1 Director Hammons moved to approve the minutes of October 15, 2013 with revisions to item 6.2. With a second from Director Younger, the motion passed. (10-0-0)

5.2 Director Chow moved to approve the minutes of October 3, 2013. With a second from Director Hallquist, the motion passed. (10-0-0)

6. COMMUNICATIONS

6.1 Director Hammons presented the 2012-2013 annual report. Director Hammons also reported on current family group activities and the upcoming Thanksgiving celebration. Director Hammons also reported that EPMS has had no response on our Prop 39 letter to the district; the district has until the December 1st to respond.

6.2 Director Segrove reported that the new building is moving along. The electrician has set up the transformer and 'prep' work for the fire alarm, etc. is being accomplished. Data may be delayed.

6.3 Director Woelfel reported she is still working on reconciliations.

6.4 Director Buckner reported on donations for supplies related to field trips and on Fall Fest. Director Buckner also reported that auction coordinators are now in place and working; this year's auction will be on April 12th and have a "Taste of Diablo" theme.

6.5 Directors Segrove, Hammons, and Woelfel reported on this year's CSDC conference. This year included a focus on core standards. Director Hammons noted that a lower threshold for establishing 'sub-groups' may increase recognition of sub-groups in the EPMS student body. Director Segrove also reported on a fundraising presentation that she and Director Lewis attended and felt the presentation was very encouraging and was considering ways to follow up. Director Woelfel expressed the conference was inspirational and reported on her attendance at the SELPA workshop.

Director Hammons also reported on charter renewal, saying she intended to contact Beryl for help in updating our process to ensure compliance. Director Segrove proposed having several small group discussions on policies.

7. ITEMS FOR BOARD CONSIDERATION

7.1 Director Segrove motioned to have CFEP disperse \$1,000 towards the staff holiday party. The motion passed with a second from Director Heckenlively. (7-0-3)

7.2 Director Hammons motioned to approve the proposal from Butler Electric for \$5,930.05 for electrical work to support fire alarm installation in the portable building. The motion passed with a second from Director Woelfel. (10-0-0)

7.3 Director Segrove motioned to approve a proposal from Sound and Signal, not to exceed \$10,000, for communications work in the portable building. The motion passed with a second from Director Hammons. (10-0-0)

8. ADJOURNMENT

Upon motion made by Director Chow and seconded by Director Segrove, the meeting was adjourned at 8:24 PM. (10-0-0)

Sean McCann, Secretary

Approved: _____