

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL, EDUCATION BUILDING
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

July 9, 2013
7:05 – 8:05 p.m.

MINUTES

1. CALL TO ORDER

The meeting was called to order by Director Segrove at 7:03 pm with Directors Buckner, Chow, Hammons, Heckenlively, Makdessi, McCann, and Segrove present. Director Hallquist arrived at 7:05.

2. MISSION STATEMENT

The mission statement was presented by Director Segrove

3. PUBLIC COMMENT

With no public present, no public comment was heard.

4. APPROVAL OF AGENDA

Director Segrove motioned to move item 7.1 to precede Board Communications and approve the agenda; with a second from Director Hammons, the motion passed. (8-0-0)

5. CONSENT AGENDA

- 5.1 The minutes of May 21, 2013 EPMS Board meeting were approved with minor changes in typographical errors with a motion from Director Hammons and a second from Director Buckner. (8-0-0)
- 5.2 The minutes of June 18, 2013 EPMS Board meeting were approved with minor changes in typographical errors with a motion from Director Hammons and a second from Director Hallquist. (8-0-0)
- 5.3 The minutes of June 25, 2013 EPMS Board meeting were approved without changes with a motion from Director Segrove and a second from Director Chow. (8-0-0)

7. ITEMS FOR BOARD CONSIDERATION

- 7.1 With no cabinet positions in contention, Director Hammons motioned to re-elect the current cabinet for the 2013/2014 school year. With a second from Director McCann, the motion passed. (8-0-0)

6. COMMUNICATIONS

- 6.1 Director Hammons presented parent survey results. Director Hammons also discussed changes regarding requested donations which support student activities and reported on notification to MDUSD regarding EPMS investigating other SELPAs.
- 6.2 Director Segrove reported on the neighborhood meeting held as part of EPMS's due diligence in installing a new portable building. Director Segrove also reported on plans to contact MDUSD regarding placement of the new portable building.
- 6.3 Director Hammons presented information on school funding formulae.
- 6.4 Director Buckner presented information on fundraising over the last 3 years for comparison. The comparison showed this past year outperformed the previous two years. Director Buckner also presented proposed CFEP Annual Giving pledge forms and parent letter for the upcoming 2013-2014 school year.
- 6.5 Director Segrove discussed plans to review school policies and the potential for using CSDC templates for such policies. Director Hammons discussed future needs for laptops to administer standardized testing. Director Hammons and Segrove also discussed collaborating with Northgate Pride Fundraising Group.

8. ADJOURNMENT

Upon motion made by Director Chow and seconded by Director Hammons, the meeting was adjourned at 8:05 PM (8-0-0)

Sean McCann, Secretary

Approved: _____