

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

March 18, 2014
6:10 – 9:45 p.m.

MINUTES

1. **CALL TO ORDER** Director Segrove called the meeting to order at 6:10 pm with Directors Buckner, Chandlee, Chow, Hammons, Lewis, Mahood, Makdessi, McCann, Segrove, Woelfel and Younger present. Director Brooks arrived at 7:05 pm. Director Hallquist arrived at 7:00 pm. Director Hammons excused herself from closed session at 6:15 pm.

CLOSED SESSION – No public was present. The meeting entered closed session with a motion from Director Chow and a second from Director Segrove. (11-0-0)

2. Director Lewis motioned to award \$1,500 net each to Michelle Hammons and Denise May in gratitude for their work on the charter. The motion passed with a second by Director Chow (7-3-2).

1. **CALL TO ORDER** – Open session reconvened at 7:20 pm with attendees as above, including Director Hammons.

2. **MISSION STATEMENT** – The mission statement was presented by Director Hammons.

3. **PUBLIC COMMENT** – One member of the public was present but declined to comment.

4. **APPROVAL OF AGENDA**

Director Hammons motioned to approve the agenda with the addition of item 5.3 approval of minutes from February 13, 2014. The motion passed with a second from Director Lewis (13-0-0).

5. **CONSENT AGENDA**

5.1, 5.2 and 5.3 Director Hammons motioned to approve these minutes with grammatical corrections. The motion passed with a second from Director Segrove (13-0-0).

6. **COMMUNICATIONS**

6.1 Director Hammons reported on preparing staff for upcoming Common Core testing as well as the upcoming prospective parent meeting. Director Hammons also reported that upper elementary is preparing for their ancient world bazaar and lower elementary is preparing for their science fair, both scheduled for May 22nd at 6:30 pm. Director Hammons also acknowledged the EPMS students who spoke at the District meeting.

6.2 Director Segrove reported that there were no significant facility issues to present.

6.3 Director Woelfel reported that she had submitted the budget to the district as of February 28th and received information on ‘carry-over’ funds from the District. Director Woelfel also reported she would be attending training on LCFF calculation.

6.4 Director Buckner reported on auction preparations as well as an auction site “Bidding for Good”.

6.5 Director Segrove opened discussion on a summer Board of Directors retreat training, covering issues like board structure and governance. Director Segrove also commented on upcoming board vacancies.

Director Hammons distributed a draft calendar for the upcoming school year which the board discussed with significant focus on the start date.

Director Hammons also presented an overview of Common Core testing. Director Woelfel contributed by presenting information on funding for Common Core testing. With an expected allotment of \$38,000, as well as requirements for how the funds are used, Director Woelfel expressed the need to develop a plan for the funds.

Director Segrove requested board members submit Form 700 to the school office by April 1st.

7. **ITEMS FOR BOARD CONSIDERATION**

7.1 Tabled.

7.2 Tabled.

7.3 Discussed, no motions heard.

7.4 Director Buckner motioned to approve CFEP spend up to \$500 for a student charter renewal celebration. The motion passed with a second from Director Chow (12-1-0).

Director Lewis motioned to authorize CFEP to increase the charter renewal celebration funds from \$500 to \$750, if necessary. The motion passed with a second from Director Chow (13-0-0).

8. ADJOURNMENT

Director Segrove motioned to adjourn at 9:45 pm. The motion passed with a second from Director Chow (13-0-0).

Sean McCann, Secretary

Approved: _____