

REGULAR MEETING OF THE  
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS

EAGLE PEAK MONTESSORI SCHOOL, EDUCATION BUILDING  
800 HUTCHINSON ROAD, WALNUT CREEK, CA. 94598

May 15, 2012  
6:00 – 6:50

MINUTES

1. **CALL TO ORDER** A quorum being present, the meeting was called to order at 7:06 p.m. Directors Blumenfeld, Chandlee, Hammons, Haymes, Lewis, Makdessi, Paknejad, Segrove, Williams and Woelfel were present.
2. **MISSION STATEMENT**
3. **PUBLIC COMMENT**  
Board applicant Anna Ling came to see the meeting and prospective applicant, Rachael Bergman, came to observe the meeting as well.
4. **APPROVAL OF AGENDA**  
Upon motion made by Director Hammons and seconded by Director Makdessi, the agenda was approved as presented (9-0-0).
5. **CONSENT AGENDA**  
Upon motion made by Director Hammons and seconded by Director Woelfel, the Minutes of the April 17, 2012 Regular Meeting were approved as presented (9-0-0).
6. **COMMUNICATIONS**
  - 6.1 **Staff Report:** Director Hammons reported that there will be a staff transition for next year. STAR testing is complete and the Science Fair will be Thursday, 5/24. Prior to the next board meeting, Upper El will attend Westminster Woods. Student Government is enjoying the planning of "Wacky Week". The staff thoroughly enjoyed "Teacher Appreciation Week".
  - 6.2 **Facilities Report:** Director Segrove discussed possibly meeting with a realtor.
  - 6.3 **Treasurer's Report:** This item was discussed.
  - 6.4 **CFEP Report:** Director Makdessi was present at the CFEP meeting and reported that there was a discussion on succession and new recruitment. Also, election of new CFEP Board Officers as Leslie Fisher is rotating off. We were awarded a \$2,000 Grant from Whole Foods. The Auction raised about \$39K gross with \$5K in expenses.
  - 6.5 **Other Board Communications:** Strategic planning – The board will be scheduling regular meetings held the 1<sup>st</sup> Tuesday of the month.
7. **ITEMS FOR BOARD CONSIDERATION**
  - 7.1 **The matter of the 2012-2013 School Budget:** Upon motion made by Director Hammons and seconded by Director Makdessi, the Board approved the 2012-2013 Budget with changing the ADA to 98% and adding \$12K to revenue for the supply donations (10-0-0).
  - 7.2 **The matter of the parent survey:** This year we received 83 surveys! The Board will read over the collected data before the next meeting.
  - 7.3 **The matter of an end of year staff appreciation celebration:** Upon motion made by Director Segrove and seconded by Director Lewis, the Board voted to approve \$800 for the staff appreciation celebration to be funded by CFEP (7-0-3). (3 staff members abstained from the vote).
8. **ADJOURNMENT**  
Upon motion made by Director Woelfel and seconded by Director Chandlee, the meeting was adjourned at 8:52p.m. (10-0-0).

  
Jennifer Williams, Secretary

Approved: 6-19-12