

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL, EDUCATION BUILDING
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

March 20, 2012
7:00 – 10:00

MINUTES

1. **CALL TO ORDER** A quorum being present, the meeting was called to order at 7:06 p.m. Directors Brooks, Chandlee, Fisher, Hammons, Lewis, Makdessi, McCann, Paknejad, Segrove, Williams and Woelfel were present.
2. **MISSION STATEMENT**
3. **PUBLIC COMMENT**
None.
4. **APPROVAL OF AGENDA**
Upon motion made by Director Hammons and seconded by Director McCann, the agenda was approved as presented (9-0-0).
5. **CONSENT AGENDA**
Upon motion made by Director Hammons and seconded by Director Brooks, the Minutes of the February 21, 2012 Regular Meeting were approved with changes to Items 6.2 – adding “Director Hammons sent a letter to the District for clarification to our request.” And Item 7.1 - “The budget will be ready for *approval in May*.” (10-0-0).
6. **COMMUNICATIONS**
 - 6.1 **Staff Report:** Director Hammons reported on the Annual AMS Conference in S.F. It was well attended by staff and an amazing conference. Eagle Peak had 65 visitors and several third year students served as tour guides. Teacher Jennifer Lee is out on maternity leave. The STAR 4th grade writing test took place 3/6 and the remainder of the STAR testing will take place beginning in late April. The lottery will be held April 2nd in the Multiuse Room.
 - 6.2 **Facilities Report:** Update on Facilities request with the District: A meeting by phone was called for this Thursday.
 - 6.3 **Treasurer’s Report:** Director Woelfel reported that the District is sending monthly updates and she will be attending a financial training meeting. She will bring the budget next month for May approval.
 - 6.4 **CFEP Report:** Director Fisher’s report stated that AGC payments are still rolling in with \$65K in hand. Friday market is doing really well – through February raised \$2150. We will receive money from PEAK in March or April from all activities. Everything is on schedule for the auction to be held April 28th and new board members are being recruited.
 - 6.5 **Other Board Communications:** Form 700 – Discussion. This will be emailed to the board. State of the School meeting and Strategic Planning – Director Hammons will get some dates out for this.
7. **ITEMS FOR BOARD CONSIDERATION**
 - 7.1 **The matter of the 2012-2013 School Year Calendar:** This matter was discussed.
8. **ADJOURNMENT**
Upon motion made by Director McCann and seconded by Director Brooks, the meeting was adjourned at 8:42p.m. (11-0-0).


Jennifer Williams, Secretary

Approved: 4.17.12