

ANNUAL MEETING OF THE  
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS

EAGLE PEAK MONTESSORI SCHOOL, EDUCATION BUILDING  
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

July 19, 2011  
7:00 – 10:00

MINUTES

1. **CALL TO ORDER** A quorum being present, the meeting was called to order at 7:09 p.m. Directors Brooks, Hammons, Haymes, Lewis, Makdessi, McCann, Paknejad, Segrove, Williams and Woelfel were present.
2. **MISSION STATEMENT**
3. **PUBLIC COMMENT**  
None.
4. **APPROVAL OF AGENDA**  
Upon motion made by Director Hammons and seconded by Director McCann, the agenda was approved as presented (9-0-0).
5. **CONSENT AGENDA**  
Upon motion made by Director Makdessi and seconded by Director Hammons, the Minutes of the June 21, 2011 Regular Meeting were approved as presented (9-0-1).
6. **ORDER OF BUSINESS**
  - 6.1 through 6.4 – **Elect Officers:** Upon motion made by Director Hammons and seconded by Director Brooks, the Board elected Tina Segrove as President, Simon Makdessi as Vice President, Jennifer Williams as Secretary and Lisa Woelfel as Treasurer (10-0-0).
  - 6.5 **Set Regular Meetings:** Board meetings will continue to take place on the third Tuesday of the month.
7. **COMMUNICATIONS**
  - 7.1 **Staff Report:** Director Hammons thanked the Board on behalf of the staff for the stipend. Director Hammons has had a few interviews for the childcare program.
  - 7.2 **Development Report:** None at this time.
  - 7.3 **Facilities Report:** Directors Makdessi, Segrove and Hammons had a meeting with Greg Rolen two weeks ago. The matter is slated for MDUSDs Closed Session on August 9<sup>th</sup>.
  - 7.4 **Treasurer's Report:** None at this time.
  - 7.5 **CFEP Report:** None at this time.
  - 7.6 **Other Board Communications:** Director Segrove will send out The Brown Act to the Board for review. The Board discussed Board Structure/Organizational Chart. Strategic Planning was discussed and involves preparing for the 2014 Charter Renewal. The structure for Orientation Night was discussed. It will take place Monday, Aug. 29<sup>th</sup> from 5:30-8p.m.
8. **ITEMS FOR BOARD CONSIDERATION**
  - 8.1 **The matter of new insurance costs for teachers:** There was no quote for tonight's meeting. It will be voted on next month.
  - 8.2 **The matter of the supply fee:** Upon motion made by Director Brooks and seconded by Director Hammons, the Board voted to keep the supply fee \$75 for the 2011-2012 school year (10-0-0).
9. **ADJOURNMENT**  
Upon motion made by Director Williams and seconded by Director McCann, the meeting was adjourned at 9:36p.m. (10-0-0).

  
Jennifer Williams, Secretary

Approved: 8-10-11