

**REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS**

EAGLE PEAK MONTESSORI SCHOOL, EDUCATION BUILDING
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

January 15, 2013
7:05 – 9:25 p.m.

MINUTES

1. CALL TO ORDER

The meeting was called to order by Director Segrove at 7:05 pm with Directors Buckner, Chandlee, Chow, Hammons, Heckenlively, Mahood, McCann, Segrove, and Woelfel present. Director Brooks arrived at 7:48 pm and excused herself at 9:00 pm

2. MISSION STATEMENT

The mission statement was presented by Director Segrove

3. PUBLIC COMMENT

With no public present, no public comment was heard.

4. APPROVAL OF AGENDA

Director Segrove moved to approve the agenda, with a second from Director Chow, the motion passed. (9-0-0)

5. CONSENT AGENDA

5.1 was tabled.

6. COMMUNICATIONS

6.1 Director Segrove reported on International Day and Director Hammons reported on observing Clark School, a Montessori public school in Cincinnati serving grades 7 through 12.

6.2 Directors Segrove and Hammons reported on requests to the District to provide projected rent comparisons between Holbrook and the current EPMS campus. Director Segrove also reported on discussions with Love & Campos regarding a site plan for the current EPMS site.

6.3 Director Woelfel reported on an upcoming budget meeting with the District and strategies related to expenses of expansion. Director Woelfel also scheduled a meeting with Director Hammons and board volunteers for January 26, 2013 in order to prepare for the District meeting.

6.4 Director Buckner distributed a report from CFEP showing Annual Giving as of 12/31/12 with pledges of \$85,165 with \$56,415 in hand. The report also included funds raised from recent fundraisers at Barnes and Noble and California Pizza Kitchen and opportunities with PEAK and Safeway.

6.5 No other board communications were presented.

7. ITEMS FOR BOARD CONSIDERATION

7.1 Director Hammons moved that EPMS move forward on the matter of installing a mobile modular building for the 2013/2014 school year. With a second from Director Brooks, the motion passed. (10-0-0)

7.2 Director Segrove moved to send 2 board members to the 2013 Charter School Development Center Business Officer Training with funding from CFEP to cover room, board and travel expenses. (9-0-0)

7.3 Director Segrove moved to approve the extension of the EPMS site communication system to the mobile module multi-use room with expenses not to exceed \$3,000. (9-0-0)

8. ADJOURNMENT

Upon motion made by Director Chow and seconded by Director Buckner, the meeting was adjourned at 9:25 PM. (9-0-0)



Sean McCann, Secretary

Approved: 2-19-13