

REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS

EAGLE PEAK MONTESSORI SCHOOL, EDUCATION BUILDING
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

February 21, 2012
7:00 – 10:00

MINUTES

1. **CALL TO ORDER** A quorum being present, the meeting was called to order at 7:06 p.m. Directors Blumenfeld, Brooks, Chandlee, Fisher, Hammons, Haymes, McCann, Segrove, Williams and Woelfel were present.
2. **MISSION STATEMENT**
3. **PUBLIC COMMENT**
None.
4. **APPROVAL OF AGENDA**
Upon motion made by Director McCann and seconded by Director Chandlee, the agenda was approved as presented (8-0-0).
5. **CONSENT AGENDA**
Upon motion made by Director Hammons and seconded by Director Blumenfeld, the Minutes of the January 17, 2012 Regular Meeting were approved with the edit of Item 6.1 – capitalization of “Hill” (8-0-0).
6. **COMMUNICATIONS**
 - 6.1 **Staff Report:** Director Hammons reported that there will be a bump in enrollment numbers next year, possibly up to 194. EPMS is a part of the tour for the AMS Conference on 3/15. Sheila Hill, the Environmental Ed teacher, has had a seamless entry onto the staff and is doing great. Auction projects have begun and STAR test prep packets are going home.
 - 6.2 **Facilities Report:** Update on Facilities request with the District: Director Hammons sent a letter to the District for clarification to our request for facilities. They said we can continue to use our current facilities. They did not address the rest.
 - 6.3 **Treasurer’s Report:** Director Woelfel reported that she met with the District to submit the budget and talk about the process the Treasurer goes through to complete this.
 - 6.4 **CFEP Report:** Director Fisher’s report stated that we are no longer asking for Annual Giving. We have \$52K in hand. Teacher Trips will begin sign-ups March 8-9. The Auction will be April 28th with the theme of “A Night of Good Fortune”.
 - 6.5 **Other Board Communications:** Form 700 – Discussion. Will get more verification before next meeting. Director Segrove will write an outline for parents updating them on the State of the School/ Strategic Planning.
7. **ITEMS FOR BOARD CONSIDERATION**
 - 7.1 **The matter of the 2012-2013 budget:** The final budget will be ready for approval in May.
 - 7.2 **The matter of getting a line of credit:** A discussion took place. More options are to be researched.
 - 7.3 **The matter of CFEP MOU revisions:** Changes will be made by Directors Segrove and Fisher for the next meeting.
 - 7.4 **The matter of the parent survey questionnaire revisions:** It was discussed that both CFEP and Childcare should have separate surveys.
8. **ADJOURNMENT**
Upon motion made by Director Woelfel and seconded by Director McCann, the meeting was adjourned at 9:28p.m. (11-0-0).


Jennifer Williams, Secretary

Approved: 3.20.12