

REGULAR MEETING OF THE
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS

EAGLE PEAK MONTESSORI SCHOOL, EDUCATION BUILDING
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

December 13, 2011
8:00 – 10:00

MINUTES

CLOSED SESSION – 8:00p.m.

1. Student Issue

1. **RECONVENE OPEN SESSION – 9:00 p.m.**

A quorum being present, the meeting was called to order at 9:00 p.m. Directors Blumenfeld, Chandlee, Hammons, Haymes, Lewis, Makdessi, McCann, Paknejad, Segrove, and Woelfel were present.

2. **MISSION STATEMENT**

3. **PUBLIC COMMENT**

None.

4. **APPROVAL OF AGENDA**

Upon motion made by Director Hammons and seconded by Director Lewis, the agenda was approved (9-0-0).

5. **REPORT OF CLOSED SESSION- Student Issue**

Upon motion made by Director Hammons and seconded by Director Paknejad, the Board voted to set a limit of \$3500 for staff compensation for instruction of a student on long-term independent study due to health reasons (9-0-0).

6. **CONSENT AGENDA**

Upon motion made by Director Hammons and seconded by Director Blumenfeld, the Minutes of the November 15, 2011 Regular Meeting were approved (9-0-1).

Upon motion made by Director McCann and seconded by Director Makdessi, the Minutes of the November 29, 2011 Special Meeting were approved with the change in 5.1 with replacing Director Segrove with Director Paknejad (9-0-0).

7. **COMMUNICATIONS**

7.1 **Staff Report:** Director Hammons reported that Ket Ashfield has accepted a position with OBUGS. Her last day will be Friday, December 16. Sheila Hill will be taking over for the Environmental Education class. There was a bus accident on the lower el field trip, which caused a delay, but no injuries.

7.2 **Facilities Report:** The solar panels are in, but there is no power yet. There is a safety issue with no light in the parking lot.

7.3 **Treasurer's Report:** Director Woelfel reported that the new projected funding rates are about \$163 per child higher than the originally published rates resulting in a closer to break even projection for the year.

7.4 **CFEP Report:** Director Fisher's report stated the donations as of 12/13/11 are \$47K in hand with a total of \$65K pledged (including the 47K in hand). Participation is at almost 50%. The Alumni Giving campaign went out two weeks ago; two donations so far. Fundraisers- Fresh & Easy receipt collection through 12/31, California Pizza Kitchen and Walnut Creek on Ice. A new CFEP Logo and Website is being worked on. Two Grants were submitted in November and two will be submitted in early 2012. The Treasurer's report reflected that we had raised \$55,000 through the end of November. Director Segrove reported that the price of the auction will be increased by \$5 per person and an on-line auction will be introduced this year. Action to be taken: Renew the MOU between EPMS and CFEP including the maintenance of quickbooks as a requirement.

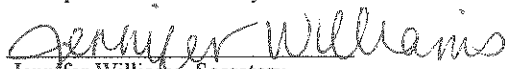
7.5 **Other Board Communications:** None.

8. **ITEMS FOR BOARD CONSIDERATION**

8.1 **The matter of having CFEP disburse \$200 to fund the staff holiday celebration.** Upon motion made by Director McCann and seconded by Director Paknejad, the Board approved CFEP disbursing \$200 to fund the staff holiday celebration.(10-0-0).

9. **ADJOURNMENT**

Upon motion made by Director Hammons and seconded by Director Paknejad, the meeting was adjourned at 9:45p.m. (10-0-0).


Jennifer Williams, Secretary
(Minutes prepared by Director Woelfel)

Approved: 1-17-12