

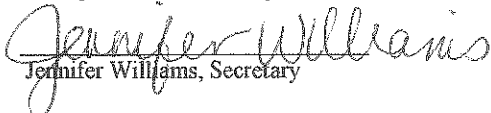
REGULAR MEETING OF THE  
EAGLE PEAK MONTESSORI SCHOOL (EPMS) BOARD OF DIRECTORS

EAGLE PEAK MONTESSORI SCHOOL, EDUCATION BUILDING  
800 HUTCHINSON ROAD, WALNUT CREEK, CA 94598

August 16, 2011  
7:00 – 10:00

MINUTES

1. **CALL TO ORDER** A quorum being present, the meeting was called to order at 7:12 p.m. Directors Blumenfeld, Brooks, Fisher, Hammons, Lewis, Makedessi, McCann, Paknejad, Segrove, Williams and Woelfel were present.
2. **MISSION STATEMENT**
3. **PUBLIC COMMENT**  
None.
4. **APPROVAL OF AGENDA**  
Upon motion made by Director Hammons and seconded by Director Brooks, the agenda was approved with the following changes – Move CFEP to 6.6 and Other Board Communications to 6.5 and move 7.1 to follow 7.3 (8-0-1) – Director Paknejad at computer).
5. **CONSENT AGENDA**  
Upon motion made by Director Makedessi and seconded by Director McCann, the Minutes of the July 19, 2011 Annual Meeting were approved with a correction to Item 5 to read as “9-0-1” (8-0-1) - Director Paknejad at computer.
6. **COMMUNICATIONS**
  - 6.1 **Staff Report:** Director Hammons reported that this year there will be Co-Directors for childcare. Director Hammons is also looking at resumes for other childcare workers. Bridge Week begins next week, Aug. 22<sup>nd</sup>.
  - 6.2 **Development Report:** None at this time.
  - 6.3 **Facilities Report:** Directors Segrove reported that the solar project has begun and may take up to 3 months. The District website has more information.
  - 6.4 **Treasurer’s Report:** This is included in the Item 7.1- The 2011-2012 Budget.
  - 6.5 **CFEP Report:** Director Fisher reported that Al Clark, a CFEP board member, is attending the WC Chamber of Commerce meetings. She will send out an email blast with the schedule for the EPMS Board members as well. Director Fisher will edit the Annual Giving letter to ask for \$1000 up front.
  - 6.6 **Other Board Communications:** Director Segrove discussed the board organizational chart and handed out some info to read on The Brown Act. Orientation will take place over 2 nights this year -8/29: 1<sup>st</sup> & 4<sup>th</sup> grade parents, 8/30:2<sup>nd</sup>, 3<sup>rd</sup> & 5<sup>th</sup> grade parents. The EPMS Board presentation will discuss budget and the parking issue will be addressed. It is recommended that a member of CFEP attend PEAK meetings.
7. **ITEMS FOR BOARD CONSIDERATION**
  - 7.1 **The matter of the 2011-2012 Budget :** Discussion. Upon motion made by Director Segrove and seconded by Director Woelfel, the Board approves the 2011-2012 operational budget with the following revisions: Fundraisers/CFEP: +\$150,000, Daycare Director: +10K= \$25,540, Health Benefits: +10K= \$95,800 (10-0-0).
  - 7.2 **The matter of a strategic planning session:** The Board will meet and discuss a vision for EPMS.
  - 7.3 **The matter of staff medical insurance:** Upon motion made by Director Segrove and seconded by Director Makedessi, the Board will contribute \$750 a month per full-time employee for health benefits ((9-0-2) – two staff recused themselves.
  - 7.4 **The matter of directors and officers liability insurance:** Tabled.
  - 7.5 **The matter of purchasing courtyard furniture:** Tabled.
8. **ADJOURNMENT**  
Upon motion made by Director Lewis and seconded by Director Brooks, the meeting was adjourned at 10:58p.m. (10-0-0).

  
Jennifer Williams, Secretary

Approved: 9-20-11