



# EAGLE PEAK MONTESSORI SCHOOL

*Serving children through Montessori Education since 2001*

## FRIDAY FOLDER NOTES

(ALSO ON THE WEBSITE)  
FOLLOW US ON FACEBOOK  
SEPTEMBER 2, 2016

**EAGLE PEAK MONTESSORI SCHOOL**  
800 HUTCHINSON ROAD,  
WALNUT CREEK, CA 94598  
P 925-946-0994 / F 925-946-9409

## Labor Day - No School Monday - September 5, 2016

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The art of Montessori, which simply means finding the best way to help the child himself become what he was meant to become from the first moment of conception, is an art that joins home and school. That means parent and teacher supporting one another in their responsibility to the life of the child.  
~ Dr. Maria Montessori



### Notes from Michelle

A huge thank you to all of the parents who came together to participate in the Campus Clean Up! It was amazing to see all of the people here getting everything clean and ready. I would also like to say "thank you" to the PTLG for organizing the first day breakfast for parents. The community at Eagle Peak Montessori is truly special.

So the first week of school was a success. It was short but sweet.

We are excited to announce a first for Eagle Peak! We will start having a Homework Club for grades 6-8 three days a week. These students often have longer assignments and we hope that this time can help provide them with a quiet space to have extra time. The Homework Club will be held in room 701 on Monday, Tuesday and Thursdays, from 3:45pm-4:45pm. There is no charge for this club. Starting date to be announced shortly.

As you know, I will be conducting a series of small, one or two question surveys via survey monkey throughout the year. I hope to do this monthly. August's survey was only two question survey about topics you would like to see at either Parent Ed or PTLG meetings. Subsequent questions will be sent out via email containing the appropriate link. I will do



### Notes from Michelle (con't)

my best to report out on those responses in a timely fashion.

September is a VERY busy month around EPMS. Our first Book Club meeting, led by Annie and Denise will be **Tuesday, September 6** at 6:30 pm. We do have several copies of the book available for purchase.

**Tuesday, September 13<sup>th</sup>**, is the first Parent Education night. This will be a Montessori Journey and Philosophy night. Please make plans to attend as this is the first of this type of event we have held at Eagle Peak. Child care will be available for a fee. We will send out forms next week in the Friday Folder.

**Tuesday, September 27<sup>th</sup>**, is our first official PTLG meeting for the year. We will have the field trip training as an additional incentive to attend that meeting.

We have included some of the processes and procedures for drop off and pick up in the Friday Folder. Please review and follow these in order to help keep our students safe.

Have a great long weekend and we will see you on Tuesday!



### **Calling all Parents !! Attendance Help**

**Please** contact the office as soon as possible either phone or email ([epmsattendance@gmail.com](mailto:epmsattendance@gmail.com)) when you know your child will be out for the day for whatever reason (sickness, doctor/dentist appointments vacation days, etc.).

It only takes a minute and helps out enormously. Thank you to all the parents who do ☺



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### Tardys and Late Arrivals

If your child is tardy please be sure to sign them in in the Late Arrival/Early Dismissal book located in the Front Office (red-spined binder). Doctor/Dentist notes are required if coming from an appointment.



### Volunteering Requirements

**Fingerprints: Is a must have** if you want to work in the classrooms or office and especially for all field trips. A TB test is required prior to getting your fingerprints. Please make an appointment ASAP with the district to get fingerprinted as they get swamped at the beginning of the school year. Please contact Ms. Amy if you have any questions. Thank you.



### Field Trip Drivers

Are you signed up to drive for an upcoming Field Trip? Don't get caught unprepared. You will not be able to drive without the following:

- Fingerprinted
- TB tested
- Attended a Field Trip Training Session (look in future FF for dates)
- Current Car Check (PLEASE DO NOT WAIT UNTIL THE DAY BEFORE TRIP!!)
- Current Auto Insurance

Any questions, please contact Ms. Amy. Thank you.



### Environmental Education



Thank you very much to the many families who helped with the garden over the summer break and/or at the garden clean-up day last weekend.

Our Environmental Education (EE) program is primarily in our outdoor classroom - the garden, so please encourage your child(ren) to dress in comfortable layered clothing that can get wet and dirty and to wear closed-toe shoes.

Garden work days are held 9-12 the second Saturday of each month, and will be on the school calendar.. Our next work day will be on Saturday, September 10th. Please join us for all or part of the morning to help with a variety of garden chores.

I look forward to another great year of growing together with your children. If you have questions or suggestions, please feel free to contact me anytime at [EaglePeakEE@gmail.com](mailto:EaglePeakEE@gmail.com). Sheila



### Medication

A new "Medication - Authorization to Administer" form must be filled out and signed by a physician for all medication (even OTCs) at the beginning of **every year**. Please see the office staff if you have questions. **No medication should be kept in your child's backpack.** Thank you.



### After-School Activities Schedule

Yoga	Rm 201	Th	Sept 8th	3:45-4:30
Chess	Rm 302	Tu	Sept 27th	3:45-4:45



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## Notes from Childcare

Childcare Registration forms for the month of September, 2016 are now past due. All drop-in hours will be billed to you at the end of each month. Please remember that a yearly Registration Fee of \$40 should also be included with your initial payment or whenever you start using Childcare during the year.

For your convenience Childcare monthly or drop-in charges can be designated as automatic payment on your credit card. No need for a paper invoice or reminder; a receipt will be sent after charge is complete. Please contact Mrs. Mahraj in the office if interested.



## Hot Lunches Starting Soon

Look for the Lunch Order Form in this week's (9/2) Friday Folder. Please fill out and return by Wednesday, September 7th. The cutoff deadline is Friday, September 9<sup>th</sup>. If we do not receive your order by Monday, September 12<sup>th</sup> you cannot order lunch for the 1<sup>st</sup> week.

Burritos **will start** on Tuesday, **September 13th** and Pizza on Friday, **September 16th**. This cycle runs 6 week period and ends on October 21<sup>st</sup>. **PLEASE MARK YOUR CALENDARS!**

Please remind your children that if their name was mistakenly left off the lunch list to go to the office to check. No child should go without lunch because they forget to speak up.



## Credit Card Payments:

We (EPMS) accept Visa, MasterCard & Discover (sorry no AMEX). You may request that your card information be kept on file (confidentially) in the office for future transactions by contacting Sondra Mahraj, Office Manager, or indicating authorization on any money requesting form "On-File". Please make sure all card information on file in the office (expiration dates and security codes) are current for the new school year.

Credit Card payments to CFEP (our Foundation) does except AMEX along with all the other cards and **are processed separately**. Forms can be found in office and should be addressed to the CFEP Treasurer. Checks should be made payable to CFEP. If you have any questions please email: [cfeptreasurer@gmail.com](mailto:cfeptreasurer@gmail.com).



## Office Notes

### Calendared Events

- Sep 10 Garden Work Day 9-12 am
- Sep 13 Parent Ed: Montessori Philosophy
- Sep 20 Picture Day
- Sep 20 Board Mtg – 6:30 pm
- Sep 27 PTLG – 6:30 pm
- Sep 27 Field Trip Training
- Oct 9 Fall Festival
- Oct 15 Garden Work Day 9 – 12 am

### Attachments this Week

- Lunch Order Form: 9/13 – 10/21/15
- Carpool Procedures

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## SEPTEMBER, 2016 School Calendar

SUN	MON	TUE	WED	THU	FRI	SAT
4	5	6	7	9	9	10
	 <b>HAPPY LABOR DAY</b> No School	 Book Club Room 701 6:30	Early Dismiss 1:00 pm Every Wed.  Lunch Orders Due for 9/13 – 10/21			 Garden Work Day 9 am – 12
11	12	13	14	15	16	17
		Lunch Starts  Parent Ed: Montessori Philosophy 6:30				
18	19	20	21	22	23	24
		 Fall Pics  Board Mtg 6:30pm				
25	26	27	28	29	30	1
		PTLG Mtg & Field Trip Training 6:30 pm				

## OCTOBER 2016 School Calendar

SUN	MON	TUE	WED	THU	FRI	SAT
2	3	4	5	6	7	8
				PPM 6:30–7:30 am		
9	10	11	12	13	14	15
 Fall Festival 1 – 4 pm		<u>Vision Testing</u> 1, 2 & 5th  PPM 6:30–7:30 am				 Garden Work Day 9 am – 12